

**CODE ENFORCEMENT OFFICE  
51 WEST MAIN STREET  
FREEHOLD, NEW JERSEY 07728  
(732) 462-4903**

( ) NO OPEN PERMITS

**APPLICATION FOR RESIDENTIAL CERTIFICATE OF CONTINUED OCCUPANCY**

Block \_\_\_\_\_ Lot \_\_\_\_\_ Date: \_\_\_\_\_

- 1) Address of property to be inspected \_\_\_\_\_
- 2) Name of new tenant or buyer (circle one) \_\_\_\_\_  
#of persons \_\_\_\_\_ #of Bedrooms \_\_\_\_\_ Landlord Registration Filed (rental only) \_\_\_\_\_
- 3) Previous address of tenant or Buyer: \_\_\_\_\_
- 4) Address of Buyer (not owner occupied) \_\_\_\_\_
- 5) Owner of Property \_\_\_\_\_
- 5a) Owner Address \_\_\_\_\_
- 5b) Owner Phone #: Work: \_\_\_\_\_ Home: \_\_\_\_\_ Cell: \_\_\_\_\_
- 6) Type of Structure: Apartment: \_\_\_\_\_ Single Family: \_\_\_\_\_ Two Family: \_\_\_\_\_ Multiple Family: \_\_\_\_\_
- 7) Occupancy change because of: Rent: \_\_\_\_\_ Sale: \_\_\_\_\_ Other: \_\_\_\_\_
- 8) Existing use \_\_\_\_\_
- 9) Proposed use \_\_\_\_\_
- 10) Name, address and telephone number of the person who may be contacted regarding inspection:  
\_\_\_\_\_

\_\_\_\_\_  
Applicant's Signature

**TO BE COMPLETED BY CODE OFFICE**

Application # _____	Re-inspection Date: _____
Fee received by: _____	Granted _____ Denied _____
Date Filed: _____	Re-inspection Date: _____
Inspected on: _____	Granted _____ Denied _____
Granted _____ Denied _____	Full Abatement _____

\_\_\_\_\_  
Code Officer

**Inspection Fees:** Please Make Checks Payable to **Borough of Freehold**

Apartments: \$75

Single Family (including condos & townhouses): \$100

1<sup>st</sup> Re-inspection: No Charge

Subsequent re-inspections: \$150 for each re-inspection

**Certificate of Occupancy Expiration Dates: Sale: 90 Days from initial inspection. Rentals: 30 Days from initial inspection.**

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