



State of New Jersey Local Government Services

Year: **Municipal User Friendly Budget**

MUNICIPALITY:

Municode: **Filename:** 1315_fba_2018.xlsm

Website:

Phone Number:

Mailing Address:

Email the UFB if not using Outlook

Municipality: **State:** **Zip:**

Mayor

First Name	Middle Name	Last Name	Term Expires	Business Email
J.	Nolan	Higgins	12/31/2019	nhiggins@freeholdboro.org

Chief Administrative Officer

Joseph	B.	Bellina		jbellina@freeholdboro.org
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Chief Financial Officer

Richard	J.	Gartz		rgartz@freeholdboro.org
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Municipal Clerk

Traci	L.	DiBenedetto		tdibenedetto.org
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Registered Municipal Accountant

Robert	W.	Swisher		rswisher@scnco.com
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Governing Body Members

First Name	Middle Name	Last Name	Term Expires	Business Email
Jaye	S.	Sims	12/31/2019	jsims@freeholdboro.org
Michael		DiBenedetto	12/31/2020	mdibenedetto@freeholdboro.org
Kevin		Kane	12/31/2019	kkane@freeholdboro.org
Sharon		Shutzer	12/31/2018	sshutzer@freeholdboro.org
Ronald		Griffiths	12/31/2018	rgriffiths@freeholdboro.org
George		Schnurr	12/31/2020	gschnurr@freeholdboro.org

USER FRIENDLY BUDGET SECTION - PROPERTY TAX BREAKDOWN

<u>2017 Calendar Year Property Tax Levies - ALL entities levying property taxes</u>					<u>Current Year 2018 Budget</u>		
	Calendar Year <u>Tax Rate</u>	Calendar Year <u>Tax Levy</u>	% of <u>Total Levy</u>	Avg Residential <u>Taxpayer Impact</u>	<u>Taxes</u>	<u>Actual/Estimated</u>	<u>Tax Levy</u>
Municipal Purpose Tax	0.974	\$10,168,660.25	35.60%	\$2,456.23	Municipal Purpose Tax	ESTIMATED	\$10,476,331.25
Municipal Library	0.033	\$344,033.35	1.20%	\$83.22	Municipal Library	ESTIMATED	\$349,976.98
Municipal Open Space			0.00%	\$0.00	Municipal Open Space		
Fire Districts (avg. rate/total levies)			0.00%	\$0.00	Fire Districts (total levies)		
Other Special Districts (total levies)		\$245,000.00	0.86%	\$0.00	Other Special Districts (total levies)	ESTIMATED	\$245,000.00
Local School District	1.093	\$11,413,686.00	39.96%	\$2,756.33	Local School District	ESTIMATED	\$11,642,000.00
Regional School District	0.343	\$3,581,601.00	12.54%	\$864.98	Regional School District	ESTIMATED	\$3,653,233.00
County Purposes	0.254	\$2,655,712.26	9.30%	\$640.54	County Purposes	ESTIMATED	\$2,709,000.00
County Library			0.00%	\$0.00	County Library		
County Board of Health			0.00%	\$0.00	County Board of Health		
County Open Space	0.015	\$156,018.94	0.55%	\$37.83	County Open Space	ESTIMATED	\$158,966.00
Other County Levies (total)			0.00%	\$0.00	Other County Levies (total)		
Total (Calendar Year 2017 Budget)	2.712	\$28,564,711.80	100.00%	\$6,839.12	Total ESTIMATED amount to be raised by taxes		\$29,234,507.23
Total Taxable Valuation as of October 1, 2017 <u>\$1,044,411,520.00</u> (To be used to calculate the current year tax rate)					Revenue Anticipated, Excluding Tax Levy <u>5,614,556.29</u>		
Current Year Average Residential Assessment <u>\$252,180.00</u>					Budget Appropriations, before Reserve for Uncollected Taxes <u>15,505,360.29</u>		
<u>Prior Year to Current Year Comparison</u>					Total Non-Municipal Tax Levy <u>\$18,408,199.00</u>		
<u>Comparison - Municipal Purposes Tax Rate</u>					Amount to be Raised by Taxes - Before RUT <u>\$28,299,003.00</u>		
	Prior Year	Current Year	% Change (+/-)		Reserve for Uncollected Taxes (RUT) <u>\$935,504.23</u>		
	0.974	0.991	1.75%		Total Amount to be Raised by Taxes <u>\$29,234,507.23</u>		
<u>Comparison - Municipal Purposes Tax Levy</u>					% of Tax Collections used to Calculate RUT <u>96.80%</u>		
	Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)	If % used exceeds the actual collection % then reference the statutory exception used		
	\$10,168,660.25	\$10,476,331.25	3.03%	\$307,671.00	<u>Tax Collections - ACTUAL as of Prior Year</u>		
<u>Comparison - Impact on Avg. Residential Tax Payment (Municipal Purposes Only)</u>					Total Tax Revenue, Collections CY 2017 <u>27,974,412.14</u>		
	Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)	Total Tax Levy, CY 2017 <u>28,600,654.75</u>		
	\$2,456.23	\$2,499.10	1.75%	\$42.87	% of Taxes Collected, CY 2017 <u>97.81%</u>		
					Delinquent Taxes - December 31, 2017 <u>\$612,268.65</u>		

USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Water-Sewer Utility
08	Surplus	35.53%	\$630,653.03	\$1,775,000.00	\$2,405,653.03	\$1,425,000.00		\$980,653.03
08	Local Revenue	-6.66%	(\$518,465.54)	\$7,785,102.54	\$7,266,637.00	\$1,436,637.00		\$5,830,000.00
09	State Aid (without offsetting appropriation)	0.00%	\$0.00	\$1,250,916.00	\$1,250,916.00	\$1,250,916.00		
08	Uniform Construction Code Fees	0.00%	\$0.00	\$190,000.00	\$190,000.00	\$190,000.00		
<i>Special Revenue Items w/ Prior Written Consent</i>								
11	Shared Services Agreements	-30.99%	(\$24,105.50)	\$77,793.50	\$53,688.00	\$53,688.00		
08	Additional Revenue Offset by Appropriations	#DIV/0!	\$0.00		\$0.00			
10	Public and Private Revenue	-77.54%	(\$266,970.62)	\$344,294.91	\$77,324.29	\$77,324.29		
08	Other Special Items	-12.71%	(\$85,538.78)	\$673,129.78	\$587,591.00	\$587,591.00		
15	Receipts from Delinquent Taxes	-15.63%	(\$111,117.93)	\$711,117.93	\$600,000.00	\$600,000.00		
<i>Amount to be raised by taxation</i>								
07	Local Tax for Municipal Purposes	2.86%	\$291,179.11	\$10,185,152.14	\$10,476,331.25	\$10,476,331.25		
07	Minimum Library Tax	1.73%	\$5,943.63	\$344,033.35	\$349,976.98	\$349,976.98		
54	Open Space Levy Tax	#DIV/0!	\$0.00		\$0.00			
07	Addition to Local District School Tax	#DIV/0!	\$0.00		\$0.00			
08	Deficit General Budget	#DIV/0!	\$0.00		\$0.00			
	Total	-0.34%	(\$78,422.60)	\$23,336,540.15	\$23,258,117.55	\$16,447,464.52	\$0.00	\$6,810,653.03

USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)

FCOA	Budgeted Positions		% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public&Private Offsets	Open Space Budget	Water-Sewer Utility	
	Full-Time	Part-Time									
20	General Government	9.00	11.00	-0.04%	(\$488.00)	\$1,392,655.00	\$1,392,167.00	\$1,056,167.00		\$336,000.00	
21	Land-Use Administration		1.00	9.09%	\$1,600.00	\$17,600.00	\$19,200.00	\$19,200.00			
22	Uniform Construction Code	4.00	2.00	2.11%	\$7,498.00	\$354,645.00	\$362,143.00	\$362,143.00			
23	Insurance			0.44%	\$13,150.00	\$2,980,319.00	\$2,993,469.00	\$2,274,463.00	\$46,006.00	\$673,000.00	
25	Public Safety	33.00	21.00	2.14%	\$97,111.47	\$4,546,273.53	\$4,643,385.00	\$4,388,522.00	\$254,863.00		
26	Public Works	19.00	3.00	1.69%	\$54,414.66	\$3,221,514.63	\$3,275,929.29	\$1,620,930.00	\$9,824.29	\$1,645,175.00	
27	Health and Human Services			14.29%	\$2,370.00	\$16,580.00	\$18,950.00	\$18,950.00			
28	Parks and Recreation			-10.85%	(\$10,825.00)	\$99,725.00	\$88,900.00	\$88,900.00			
29	Education (including Library)	3.00	3.00	2.78%	\$13,066.00	\$470,076.00	\$483,142.00	\$483,142.00			
30	Unclassified			0.00%	\$0.00	\$19,000.00	\$19,000.00	\$19,000.00			
31	Utilities and Bulk Purchases			18.26%	\$491,220.00	\$2,689,500.00	\$3,180,720.00	\$489,500.00		\$2,691,220.00	
32	Landfill / Solid Waste Disposal			4.26%	\$25,000.00	\$586,845.00	\$611,845.00	\$611,845.00			
35	Contingency			0.00%	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00			
36	Statutory Expenditures			5.05%	\$79,609.00	\$1,575,086.00	\$1,654,695.00	\$1,365,759.00	\$65,037.00	\$223,899.00	
37	Judgements			#DIV/0!	\$0.00		\$0.00				
42	Shared Services		3.00	1.73%	\$7,824.00	\$451,340.00	\$459,164.00	\$449,664.00		\$9,500.00	
43	Court and Public Defender	3.00	3.00	2.94%	\$9,590.00	\$325,725.00	\$335,315.00	\$335,315.00			
44	Capital			18.52%	\$25,000.00	\$135,000.00	\$160,000.00	\$110,000.00		\$50,000.00	
45	Debt			-5.38%	(\$107,041.00)	\$1,989,971.00	\$1,882,930.00	\$1,367,730.00		\$515,200.00	
46	Deferred Charges			157.70%	\$146,659.03	\$93,000.00	\$239,659.03	\$73,000.00		\$166,659.03	
48	Debt - Type I School District			#DIV/0!	\$0.00		\$0.00				
50	Reserve for Uncollected Taxes			2.82%	\$25,631.63	\$909,872.60	\$935,504.23	\$935,504.23			
55	Surplus General Budget			0.00%	\$0.00	\$500,000.00	\$500,000.00			\$500,000.00	
	Total	71.00	47.00	3.94%	\$881,389.79	\$22,376,727.76	\$23,258,117.55	\$16,071,734.23	\$375,730.29	\$0.00	\$6,810,653.03

ASSESSED PROPERTY VALUATIONS - EXEMPT PROPERTY - PROPERTY TAX APPEAL DATA

Property Tax Assessments - Taxable Properties (October 1, 2017 Value)				Property Tax Assessments - Exempt Properties (October 1, 2017 Value)			
	# of Parcels	Assessed Value	% of Total		# of Parcels	Assessed Value	% of Total
1 Vacant Land	65	\$9,604,100.00	0.91%	15A Public Schools	10	\$50,419,700.00	19.91%
2 Residential	2,961	\$756,283,700.00	71.52%	15B Other Schools	1	\$9,950,600.00	3.93%
3A/3B Farm			0.00%	15C Public Property	73	\$109,266,600.00	43.15%
4A Commercial	276	\$233,977,500.00	22.13%	15D Church and Charities	62	\$35,060,400.00	13.84%
4B Industrial	3	\$25,411,800.00	2.40%	15E Cemeteries & Graveyards	2	\$990,000.00	0.39%
4C Apartments	12	\$32,216,500.00	3.05%	15F Other Exempt	24	\$47,565,500.00	18.78%
5A/5B Railroad			0.00%				
6A/6B Business Personal Property			0.00%				
Total	3,317	\$1,057,493,600.00	100.00%	Total	172	\$253,252,800.00	100.00%
Average Ratio (%), Assessed to True Value				99.56%			
Equalized Valuation, Taxable Properties				\$1,062,167,135.40			
Total # of property tax appeals filed in 2017				County Tax Board		57.00	
				State Tax Court		26.00	
Number of 2017 County Tax Board decisions appealed to Tax Court				3.00			
Number of pending property tax appeals in State Tax Court				25.00			
Amount paid out by municipality for tax appeals in 2017				\$46,443.36			
				Percentage of Exempt vs. Non-Exempt Properties			
				23.95%			

Prior Budget Year's Payments in Lieu of Tax (PILOT) - 5 Year Exemptions/Abatements				
	# of Parcels	PILOT Billing/Revenue	Assessed Value	Taxes if Billed in Full 2017 Total Tax Rate
G Commercial/Industrial Exemption	2		\$1,702,200.00	\$46,163.67
I Dwelling Exemption				
J Dwelling Abatement	59		\$662,300.00	\$17,961.58
K New Dwelling/Conversion Exemption				
L New Dwelling/Conversion Abatement				
N Multiple Dwelling Exemption				
O Multiple Dwelling Abatement				
Total 5 Yr Exemptions/Abatements	61	0.00	2,364,500.00	64,125.25

**USER FRIENDLY BUDGET SECTION
BUDGETED PERSONNEL COSTS**

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body		7.00	62,850.00	\$52,850.00				\$10,000.00
Supervisory Staff (Department Heads & Managers)	11.00	1.00	1,544,928.00	\$1,036,132.00	\$47,650.00	\$113,594.00	\$238,122.00	\$109,430.00
Police Officers (Including Superior Officers)	28.00		5,271,879.00	\$3,079,028.00	\$540,000.00	\$829,580.00	\$606,128.00	\$217,143.00
Fire Fighters (Including Superior Officers)		5.00	7,625.00		\$7,050.00			\$575.00
All Other Union Employees not listed above	27.00		2,965,237.00	\$1,423,052.00	\$437,409.00	\$223,747.00	\$584,480.00	\$296,549.00
All Other Non-Union Employees not listed above	5.00	34.00	1,287,875.00	\$549,207.00	\$484,055.00	\$41,435.00	\$108,237.00	\$104,941.00
Totals	71.00	47.00	11,140,394.00	\$6,140,269.00	\$1,516,164.00	\$1,208,356.00	\$1,536,967.00	\$738,638.00

Is the Local Government required to comply with NJSA 11A **(Civil Service)**? - YES or NO

YES

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS

	Current Year # of Covered Members (Medical & Rx)	Current Year Annual Cost Estimate per Employee	Total Current Year Cost	Prior Year # of Covered Members (Medical & Rx)	Prior Year Annual Cost per Employee (Average)	Total Prior Year Cost
Active Employees - Health Benefits - Annual Cost						
Single Coverage	18.00	\$11,776.02	\$211,968.36	18.00	\$11,765.37	\$211,776.66
Parent & Child	6.00	\$20,858.56	\$125,151.36	7.00	\$20,911.85	\$146,382.95
Employee & Spouse (or Partner)	11.00	\$23,621.50	\$259,836.50	8.00	\$27,312.80	\$218,502.40
Family	36.00	\$32,902.57	\$1,184,492.52	37.00	\$32,916.66	\$1,217,916.42
Employee Cost Sharing Contribution (enter as negative -)			(\$305,295.00)			(\$285,000.00)
Subtotal	71.00		\$1,476,153.74	70.00		\$1,509,578.43
Elected Officials - Health Benefits - Annual Cost						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative -)						
Subtotal	0.00		\$0.00	0.00		\$0.00
Retirees - Health Benefits - Annual Cost						
Single Coverage	17	\$8,733.55	\$148,470.35	19	\$9,433.62	\$179,238.78
Parent & Child	1	\$22,903.20	\$22,903.20	1	\$23,427.48	\$23,427.48
Employee & Spouse (or Partner)	21	\$21,032.39	\$441,680.19	20	\$21,926.42	\$438,528.40
Family	9	\$36,616.40	\$329,547.60	10	\$39,439.68	\$394,396.80
Employee Cost Sharing Contribution (enter as negative -)						
Subtotal	48.00		\$942,601.34	50.00		\$1,035,591.46
GRAND TOTAL	119.00		\$2,418,755.08	120.00		\$2,545,169.89

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

Is medical coverage provided by the SHBP (Yes or No)?

YES

Is prescription drug coverage provided by the SHBP (Yes or No)?

YES

USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT

	Gross Debt	Deductions	Net Debt	Current Year				
				Budget	2019 Budget	2020 Budget	All Additional Future Years' Budgets	
Local School Debt	\$16,770,000.00	\$16,770,000.00	\$0.00					
Regional School Debt	\$477,644.76	\$477,644.76	\$0.00					
Utility Fund Debt								
Water-Sewer	\$5,559,550.00	\$5,559,550.00	\$0.00					
0			\$0.00					
0			\$0.00					
0			\$0.00					
0			\$0.00					
0			\$0.00					
Municipal Purposes								
Debt Authorized	\$343,050.00		\$343,050.00					
Notes Outstanding	\$8,839,000.00	\$2,903.62	\$8,836,096.38					
Bonds Outstanding			\$0.00					
Loans and Other Debt			\$0.00					
Total (Current Year)	\$31,989,244.76	\$22,810,098.38	\$9,179,146.38					
Population (2010 census)		12,052						
Per Capita Gross Debt		\$2,654.27						
Per Capita Net Debt		\$761.63						
3 Yr. Average Property Valuation		\$1,022,779,361.67						
Net Debt as % of 3 Year Avg Property Valuation		0.90%						
Utility Fund - Principal								
Utility Fund - Interest								
Bond Anticipation Notes - Principal				\$1,169,400.00				
Bond Anticipation Notes - Interest				\$198,330.00				
Bonds - Principal								
Bonds - Interest								
Loans & Other Debt - Principal								
Loans & Other Debt - Interest								
Total				\$1,367,730.00	\$0.00	\$0.00		\$0.00
Total Principal				\$1,169,400.00	\$0.00	\$0.00		\$0.00
Total Interest				\$198,330.00	\$0.00	\$0.00		\$0.00
% of Total Current Year Budget				5.88%				
Description	Debt Not Listed Above							
Total Guarantees - Governmental								
Total Guarantees - Other								
Total Capital/Equipment Leases								
Total Other								
Bond Rating				Moody's	Standard & Poors	Fitch		
Rating				Aaa				
Year of Last Rating				2007				
Mark "X" if Municipality has no bond rating								

