

**THE REORGANIZATION MEETING OF THE MAYOR AND COUNCIL OF
THE BOROUGH OF FREEHOLD WILL BE HELD ON
SUNDAY, JANUARY 7, 2024 AT 1:00 PM AT THE
FREEHOLD BOROUGH MUNICIPAL BUILDING
30 MECHANIC STREET**

1. Open Public Meetings Act
2. Salute to the Flag
3. Invocation
Rev. Ronald Sparks
Bethel AME Church
4. Oath of Office:
Mayor Kevin A. Kane 4 years
Councilman Michael J. DiBenedetto 3 years
Councilman Jeffrey J. Friedman 3 years
5. Roll Call
6. Resolution of the Mayor and Council of the Borough of Freehold Honoring George Schnurr.
7. Resolution Appointing the Following Individuals/Firms and Authorizing 2024 Professional Services Contracts:
 - a. Matthew R. Goode, Esq. for Borough Legal Services & Special Tax Counsel.
 - b. Anthony Maltese, PE, PLS, PP, CME of Abbington Engineering, LLC for Borough Engineering Services.
 - c. Suplee, Clooney & Company for Borough Auditor Services.
8. Resolution Accepting the Mayor's Nomination and Appointing Municipal Prosecutor for the Year 2024: Robert S. Cosgrove, Esq.
9. Resolution Accepting the Mayor's Nomination and Appointing Borough Substitute/Alternate Prosecutor for the Year 2024: Greg Cannon, Esq.
10. Resolution Accepting the Mayor's Nomination and Appointing Public Defender for the Year 2024: Ray Raya, Esq.
11. Resolution Accepting the Mayor's Nomination and Appointing the Municipal Judge for a Three Year Term: Hon. Scott J. Basen, Esq.

12. Election by Council of President for the Year 2024: Resolution Confirming Same and Roll Call: Councilwoman Sharon Shutzer.

13. Resolution Creating Borough Working Committees Mayor's Appointments for 2024:

COMMITTEE	CHAIR		
Finance	Rogers	Jordan	Reich
Personnel	Shutzer	Rogers	Friedman
Public Safety	DiBenedetto	Shutzer	Friedman
Redevelopment	Jordan	DiBenedetto	Reich

14. Resolution Establishing Council Representatives for 2024:

Committee	Representative
Advisory Council on Aging	Sharon Shutzer
Alliance to Prevent Substance Abuse	Sharon Shutzer
Board of Education	Sharon Shutzer
Code Enforcement	Jeffrey Friedman
Community Events	Jeffrey Friedman
CentraState Medical Center	Sharon Shutzer
Emergency Management	Sharon Shutzer
Freehold Center Partnership	Annette Jordan
Green Team	Adam Reich
Health and Welfare	Annette Jordan
Historic Preservation	Adam Reich
Human Relations	Adam Reich
Lake Topanemus	Mike DiBenedetto
Library	Annette Jordan
Mayor's Wellness	Annette Jordan
Memorial Day Parade	Adam Reich
Municipal Court	Jeffrey Friedman
Participatory Budgeting	Annette Jordan
Public Works	Michael DiBenedetto
Recreation	Annette Jordan
Shade Tree Commission	Margaret Rogers
Veterans Affairs	Sharon Shutzer

15. **CONSENT AGENDA** – Note: Matters listed under the items of "Consent Agenda" are required to conduct the day to day operations of the Borough, and will be enacted by (1) motion in the form listed below. There will be no separate discussion of these items. If discussion is desired of any items, that item will be

considered separately.

CR-1 Accepting the Mayor's Nominations and Appointments for the Year 2024:

a.	Deputy Clerk	Lynn Cannon	1 year
b.	Registrar/ Deputy Registrar	Mary Cruz Lizzett Henriquez	3 years 3 years
c.	Treasurer Collector Water & Sewer Rents	Kathleen Caruso Patricia Berg	1 year 1 year
d.	Garden State Municipal Joint Insurance Fund Commissioner Alternate	Stephen J. Gallo Kathleen Caruso	1 year 1 year
e.	Tax Search Officer	Patricia Berg	1 year
f.	Borough Historian	Kevin Coyne	1 year
g.	Emergency Management: Michael Sweetman Chief Craig Dispenza Chief Jaye Sims Steven Morley Stephen J. Gallo Matthew Young Kevin A. Kane Margaret Jahn Joseph Floudas Sir Nial White	Dep. Coordinator Public Safety Fire and Rescue First Aid Squad Damage Assessment Fire Prevention Rep. (Ex-Officio) Health Department Public Works Dept. Water Plant	1 year 1 year 1 year 1 year 1 year 1 year 1 year 1 year 1 year 1 year
h.	Fire Prevention Bureau: Matthew Young	(State License Required) Fire Official	1 year
i.	Board of Health	Dr. William McGonigle,	3 years
j.	Green Team:	Stephen Gallo Dominica Napolitano Joseph Floudas Michael Sweetman Kathy Eckhardt Michael Wildermuth Wanda Richards-Clarke	1 year 1 year 1 year 1 year 1 year 1 year 1 year

- CR-2 Confirming Appointments to the Historic Preservation Advisory:
Commission: Amanda McCobb 3 years
William Tibbett 3 years
- CR-3 Confirming Appointments to the Housing Authority:
Susan Sweetman 5 years
- CR-4 Confirming Appointments to Human Relations Advisory
Committee:
Carrie Conger 3 years
Jenny Conger 3 years
Faith Edwards 3 years
Sgt. Eduardo Santana 1 year
Rev. Ronald Sparks 1 year
Margaret Rogers 1 year
- CR-5 Confirming Appointment to the Lake Topanemus Commission:
Robert Higley 3 years
Dr. C. Gregory Jewell 3 years
- CR-6 Confirming Appointments to the Library Board of Trustees:
Maureen MacCutcheon 5 years
Michael Faccone
(Mayor's Appt) 1 year
Tomi (Elisha) Carter
(Alt. to Superintendent of
Schools) 1 year
- CR-7 Confirming Appointments to the Memorial Day Parade
Committee:
Alice McCobb, Chair. 1 year
Amanda McCobb,
Vice Chair. 1 year
Bernard Weinstein 1 year
Ken Pulchlopek 1 year
Edward Temple 1 year
Christine Jensen 1 year
Rebecca Ponder 1 year
Jody Rosato 1 year
George Schnurr 1 year
- CR-8 Confirming Appointments to the Municipal Alliance:

Annette Jordan	1 year
Police Dept. Designee	1 year
Asia Michael, Superintendent,	
Freehold Borough Schools	1 year
Sierra Craig, FHS Counselor	1 year

CR-9 Confirming Appointments to the Participatory Budget Committee:

Joanna Connelly	1 year
Ted Eckhardt	1 year
Caridad Agote- Freyre	1 year
Kathy Eckhardt	1 year
Carrie Conger	1 year
Mark Bravaco	1 year
Ron DeMarco	1 year
Daniel Xavier	1 year
Michael Faccone	1 year

CR-10 Confirming Appointments to the Planning Board:

Brianne Van Vorst, Cl. II	1 year
Michael Wildermuth, Cl. IV	4 years
Garry Jackson, Alt I	2 years
James Keelan, Alt. II	1 year
(unexpired term)	

CR-11 Appointing a Class III Member to the Planning Board:

Councilwoman Rogers	1 year
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CR-12 Confirming Appointment to the Shade Tree Commission:

Christine Gregory	5 years
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CR-13 Appointing the Business Administrator and Authorizing Agreement for Same – Stephen J. Gallo.

CR-14 Confirming Personnel Appointments/Actions:

- a. Appointment of Brian Howley as a Full-Time Maintenance Repairer in the Department of Public Works, effective January 8, 2024.
- b. Appointment of Allan Edwards as a Full-Time Laborer in the Department of Public Works, effective January 8, 2024.
- c. Retirement of Patricia Berg as Tax Collector, Collector of Water Rents and Supervising Account Clerk, effective May 1, 2024.

- d. Promotion of Richard Mount to Maintenance Repairer in the Department of Public Works.

CR-15 Accepting the Mayor's Nomination and Appointing the Affirmative Action Officer for the Year 2024: Stephen J. Gallo.

CR-16 Accepting the Mayor's Nomination and Appointing the Community Development Representative and Alternates for the Year 2024: Stephen J. Gallo, Kathleen Caruso and Robert Lithgow.

CR-17 Appointing Freehold Borough Special Police Officers for the Year 2024.

CR-18 Appointing Freehold Borough Fire Police for the Year 2024.

CR-19 Providing Notice of 2024 Meetings of the Mayor and Council of the Borough of Freehold.

CR-20 Authorizing the Renewal and Continuance of Bonds for Officials Required to Have Bonds for the Year 2024.

CR-21 Designating Official Newspapers for Year 2024: Asbury Park Press, and Star Ledger.

CR-22 Fixing the Rate of Interest to Be Charged on Delinquent Taxes, Assessments and Water/Sewer Accounts for 2024.

CR-23 Authorizing and Directing the Distribution of Meeting Agendas and Minutes.

CR-24 Designating Official Holidays for the Employees of the Borough of Freehold, County of Monmouth, for the Year 2024.

CR-25 Adopting a Cash Management Plan for the Borough of Freehold.

CR-26 Designating the Depositories Wherein All Public Monies and Other Funds of the Municipality Shall Be Kept.

CR-27 Authorizing Renewal of Membership in the Garden State Municipal Joint Insurance Fund Indemnity and Trust Agreement.

CR-28 Providing for 2024 Temporary Budget Appropriations.

END OF CONSENT AGENDA

16. Public Acknowledgements/Comments.
17. Council Comments.
18. Adjournment.



TRACI L. DI BENEDETTO, RMC
BOROUGH CLERK

Offered by:

Seconded:

Aye Nay Absent Abstain

Aye Nay Absent Abstain

DiBenedetto
Friedman
Jordan

Reich
Rogers
Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. ____-24

Agenda No. 1/2024

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF
FREEHOLD, COUNTY OF MONMOUTH, STATE OF NEW JERSEY APPOINTING
THE BOROUGH ATTORNEY AND AUTHORIZING PROFESSIONAL SERVICES
AGREEMENT FOR BOROUGH LEGAL SERVICES – MATTHEW R. GOODE OF
ARBUS, MAYBRUCH & GOODE, LLC**

WHEREAS, the Borough of Freehold, County of Monmouth (the “Borough”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough of Freehold requires the services of a Borough Attorney; and

WHEREAS, Matthew R. Goode, Esq. of Arbus, Maybruch & Goode, LLC has submitted a proposal pursuant to the Request for Qualifications advertised by the Borough and is capable of and willing to perform such services; and

WHEREAS, the Freehold Borough Governing Body is awarding this contract under a “fair and open process” that has included public solicitation of qualifications; and

WHEREAS, Matthew R. Goode, Esq. has submitted a proposal to provide the necessary services at the flat rate of \$7,500.00 per month for general legal services, for a sum not to exceed \$90,000.00, and for litigation, which is to be provided at an hourly rate of \$175.00 per hour, for a sum not to exceed \$10,000.00, totaling \$100,000.00; and

WHEREAS, the Chief Financial Officer has certified that, contingent upon Council approval and inclusion of said item in the Temporary Budget and the adopted 2024 Budget, that sufficient funds for said contract will be made available in the following account(s): A/C #4-01-1-141-338 - \$90,000.00; A/C# 4-01-1-141-340 - \$10,000; and

WHEREAS, this contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law because the service to be provided are legal services requiring considerable training and specialized study.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Freehold hereby appoints Matthew R. Goode, Esq. of Arbus, Maybruch & Goode, LLC as Borough Attorney for the one-year term from January 1, 2024 to December 31, 2024 and the Mayor and Administrator are authorized to enter into a contract with Matthew R. Goode, Esq. of Arbus, Maybruch & Goode, LLC to act as Borough Attorney at the rates noted above, for a sum not to exceed \$100,000.00; and

BE IT FURTHER RESOLVED that the Borough Clerk forward a certified copy of this resolution to the Borough Finance Officer, the Borough Administrator and Matthew R. Goode, Esq. and shall publish same within ten days of passage according to law.

Offered by:

Seconded:

Aye Nay Absent Abstain

Aye Nay Absent Abstain

DiBenedetto

Reich

Friedman

Rogers

Jordan

Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. ____-24

Agenda No. 1/2024

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT FOR
SPECIAL TAX COUNSEL – ARBUS, MAYBRUCH & GOODE, LLC**

WHEREAS, the Borough of Freehold requires the services of Special Tax Counsel; and

WHEREAS, Matthew R. Goode, Esq. of Arbus, Maybruch & Goode, LLC had previously submitted a proposal pursuant to the Request for Qualifications advertised by the Borough and is capable of and willing to perform such services; and

WHEREAS, the Freehold Borough Governing Body is awarding this contract under a “fair and open process” that has included public solicitation of qualifications; and

WHEREAS, Matthew R. Goode, Esq. of Arbus, Maybruch & Goode, LLC has submitted a proposal to provide the necessary services at an hourly rate of \$175 per hour for a sum not to exceed \$25,000.00, and

WHEREAS, the Chief Financial Officer has certified that, contingent upon Council approval and inclusion of said item in the Temporary Budget and the adopted 2024 Budget, that sufficient funds for said contract will be made available in the following account(s): 4-01-1-141-345; and

WHEREAS, the CFO will certify the availability of funds beyond that on as as-needed basis in the event the Borough requires additional services exceeding this amount; and

WHEREAS, this contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law because the service to be provided are legal services requiring considerable training and specialized study.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Freehold hereby appoints Matthew R. Goode, Esq. of Arbus, Maybruch & Goode, LLC as Special

Tax Counsel and the Mayor and Administrator are authorized to enter into a contract with Matthew R. Goode, Esq. of Arbus, Maybruch & Goode, LLC to act as Special Tax Counsel for a sum not to exceed \$25,000.00; and

BE IT FURTHER RESOLVED that the Borough Clerk forward a certified copy of this resolution to the Borough Finance Officer, the Borough Administrator and Matthew R. Goode, Esq. of Arbus, Maybruch & Goode, LLC and shall publish same within ten days of passage according to law.

Offered by:

Seconded:

Aye Nay Absent Abstain

Aye Nay Absent Abstain

DiBenedetto

Reich

Friedman

Rogers

Jordan

Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. ____-24

Agenda No. 1/2024

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF
FREEHOLD, COUNTY OF MONMOUTH, STATE OF NEW JERSEY APPOINTING
THE MUNICIPAL ENGINEER AND AUTHORIZING PROFESSIONAL SERVICES
AGREEMENT FOR BOROUGH ENGINEER –
ANTHONY MALTESE OF ABBINGTON ENGINEERING**

WHEREAS, the Borough of Freehold, County of Monmouth (the “Borough”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough requires the services of a municipal engineer; and

WHEREAS, Anthony Maltese of Abbington Engineering has submitted a proposal pursuant to a Request for Qualifications advertised by the Borough and is capable of and willing to perform such services; and

WHEREAS, the Freehold Borough Governing Body is awarding this contract under a “fair and open process” that has included public solicitation of qualifications; and

WHEREAS, Anthony Maltese has submitted a proposal to provide the necessary engineering services at a rate of \$4,537.50 per month for general engineering services, for a sum not to exceed \$54,450.00 and for special miscellaneous projects, for an amount not to exceed \$10,000, for a total of \$64,450.00; and

WHEREAS, the Chief Financial Officer has certified that, contingent upon Council approval and inclusion of said item in the Temporary Budget and the adopted 2024 Budget, that sufficient funds for said contract will be made available in the following account(s): A/C# 4-01-1-150-331 and 4-01-1-150-332; and

WHEREAS, this contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law because the service to be provided are services requiring considerable training and specialized study.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Freehold hereby appoints Anthony Maltese as Borough Engineer for a one-year term from January 1, 2024 to December 31, 2024 and the Mayor and Administrator are authorized to enter into a contract with Anthony Maltese of Abbington Engineering to act as Borough Engineer at the rates noted above for a sum not to exceed \$64,450.00; and

BE IT FURTHER RESOLVED that the Borough Clerk forward a certified copy of this resolution to the Borough Finance Officer, the Borough Administrator and Anthony Maltese of Abbington Engineering and shall publish same within ten days of passage according to law.

Offered by:

Seconded:

Aye Nay Absent Abstain

Aye Nay Absent Abstain

DiBenedetto

Reich

Friedman

Rogers

Jordan

Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. ____-24

Agenda No. 1/2024

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF
FREEHOLD, COUNTY OF MONMOUTH, STATE OF NEW JERSEY APPOINTING
THE MUNICIPAL AUDITOR AND AUTHORIZING PROFESSIONAL SERVICES
AGREEMENT FOR BOROUGH AUDITING SERVICES –
SUPLEE, CLOONEY & COMPANY**

WHEREAS, the Borough of Freehold, County of Monmouth (the “Borough”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough requires the services of a registered municipal auditor; and

WHEREAS, Suplee, Clooney & Company has submitted a proposal pursuant to a Request for Qualifications advertised by the Borough and is capable of and willing to perform such services; and

WHEREAS, the Freehold Borough Governing Body is awarding this contract under a “fair and open process” that has included public solicitation of qualifications; and

WHEREAS, Suplee, Cooney & Company has submitted a proposal to provide for the completion of the 2023 Annual Audit for an amount not to exceed \$38,950.00; to provide assistance with the 2023 Annual Financial Statement, the 2023 Annual Debt Statement and the 2024 Municipal Budget for an amount not to exceed \$10,000, totaling \$48,950.00; and

WHEREAS, the Chief Financial Officer has certified that, contingent upon Council approval and inclusion of said item in the Temporary Budget and the adopted 2024 Budget, that sufficient funds for said contract will be made available in the following account(s): 4-01-1-135-347, 4-01-1-136-346 and 4-09-8-811-346; and

WHEREAS, this contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law because the service to be provided are services requiring considerable training and specialized study.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Freehold hereby appoints Suplee, Clooney & Company as Borough Auditor for the one-year term from January 1, 2024 to December 31, 2024 and the Mayor and Administrator are authorized to enter into a contract with Suplee, Clooney & Company to act as Borough Auditor for a sum not to exceed \$48,950.00; and

BE IT FURTHER RESOLVED that the Borough Clerk forward a certified copy of this resolution to the Borough Finance Officer, the Borough Administrator and Suplee, Clooney & Company and shall publish same within ten days of passage according to law.

Offered by:

Seconded:

Aye Nay Absent Abstain

Aye Nay Absent Abstain

DiBenedetto

Reich

Friedman

Rogers

Jordan

Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. ____-24

Agenda No. 1/2024

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF
FREEHOLD, COUNTY OF MONMOUTH, STATE OF NEW JERSEY APPOINTING
THE MUNICIPAL PROSECUTOR – ROBERT S. COSGROVE, ESQ.**

WHEREAS, the Borough of Freehold, County of Monmouth (the "Borough") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, P.L. 1999, Chapter 349, requires each municipal court in this State to have at least one municipal prosecutor, who shall be an attorney-at-law of this State in good standing and be appointed by the governing body of the municipality, for a term of one year from the date of his or her appointment, in accordance with applicable laws, ordinances and resolutions; and,

WHEREAS, Robert S. Cosgrove, Esq. is an attorney-at-law licensed by the State of New Jersey and who is experienced with municipal law.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Freehold, as follows:

1. Robert S. Cosgrove, Esq. is hereby appointed Municipal Prosecutor of the Borough of Freehold for the one-year term from January 1, 2024 to December 31, 2024 at an annual salary of \$28,570.

2. This appointment is made without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a) because it is for services performed by persons authorized by law to practice a recognized profession.

3. That the Borough Clerk forward a certified copy of this resolution to the Borough Finance Officer, the Borough Administrator and Robert Cosgrove, Esq. and shall publish same within ten days of passage according to law.

Offered by:

Seconded:

Aye Nay Absent Abstain

Aye Nay Absent Abstain

DiBenedetto

Reich

Friedman

Rogers

Jordan

Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. ____-24

Agenda No. 1/2024

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF
FREEHOLD, COUNTY OF MONMOUTH, STATE OF NEW JERSEY APPOINTING
ALTERNATE MUNICIPAL PROSECUTOR – GREG CANNON, ESQ.**

WHEREAS, the Borough of Freehold, County of Monmouth (the “Borough”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, P.L. 1999, Chapter 349, requires each municipal court in this State to have at least one municipal prosecutor, who shall be an attorney-at-law of this State in good standing and be appointed by the governing body of the municipality, for a term of one year from the date of his or her appointment, in accordance with applicable laws, ordinances and resolutions; and

WHEREAS, Robert S. Cosgrove, Esq. has been appointed as the municipal prosecutor of the Borough of Freehold; and

WHEREAS, on occasion, the regularly named prosecutor is either unavailable or unable to prosecute for reasons of conflict and, in such instances, it is necessary to name an alternate or substitute prosecutor to serve in the capacity of municipal prosecutor for the Borough of Freehold; and

WHEREAS, Greg Cannon, Esq. is an attorney in good standing, licensed by the State of New Jersey, and are experienced with municipal law; and

WHEREAS, the Chief Financial Officer has certified that, contingent upon Council approval and inclusion of said item in the Temporary Budget and the adopted 2024 Budget, that sufficient funds for said contract at a rate of \$300 per session in an amount not to exceed \$2,000 will be made available in the following account 4-01-0-010-111.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Freehold, as follows:

1. Greg Cannon, Esq. is hereby appointed Alternate Municipal Prosecutor of the Borough of Freehold for the one-year term from January 1, 2024 to December 31, 2024 to be utilized as needed at a rate of \$300 per session in an amount not to exceed \$2,000.

2. This appointment is made without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a) because it is for services performed by persons authorized by law to practice a recognized profession.

3. That the Borough Clerk forward a certified copy of this resolution to the Borough Finance Officer, the Borough Administrator and Greg Cannon, Esq. and shall publish same within ten days of passage according to law.

Offered by:

Seconded:

Aye Nay Absent Abstain

Aye Nay Absent Abstain

DiBenedetto

Reich

Friedman

Rogers

Jordan

Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. ____-24

Agenda No. 1/2024

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF
FREEHOLD, COUNTY OF MONMOUTH, STATE OF NEW JERSEY AUTHORIZING
PROFESSIONAL SERVICES AGREEMENT FOR MUNICIPAL PUBLIC DEFENDER –
RAY RAYA, ESQ.**

WHEREAS the Borough of Freehold, County of Monmouth (the “Borough”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS the Borough of Freehold requires the services of a municipal public defender; and

WHEREAS the municipal public defender serves as defense attorney for all indigent persons accused of violations of the State, disorderly persons’ act, motor vehicle statutes or any offense or charge which carries a potential penalty of a substantial fine, incarceration or a loss of driving privileges; and,

WHEREAS at the discretion of the municipal court judge, and based upon the defendant’s financial situation, the Court may appoint the municipal public defender to represent the individual's interests

WHEREAS N.J.S.A. 2B:24-4 requires a municipal public defender to be an attorney-at-law of this State in good standing and shall serve for a term of one year from the date of his appointment and may continue to serve in office pending re-appointment or appointment of a successor; and

WHEREAS Ray Raya, Esq. had previously submitted a proposal pursuant to the Request for Qualifications advertised by the Borough and is capable of and willing to perform such services for an amount not to exceed \$13,000 and is an attorney-at-law of the State of New Jersey; and

WHEREAS, the Chief Financial Officer has certified that, contingent upon Council approval and inclusion of said item in the Temporary Budget and the adopted 2024 Budget, that sufficient funds for said contract will be made available in the following account(s): A/C #4-01-6-656-151; and

WHEREAS this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law because the service to be provided are legal services requiring considerable training and specialized study.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Freehold hereby appoints Ray Raya, Esq. as the Borough Public Defender for the one-year term from January 1, 2024 to December 31, 2024 and the Mayor and Administrator are authorized to enter into a contract with Ray Raya, Esq. to act as the Borough Public Defender for a sum not to exceed \$13,000.00.

BE IT FURTHER RESOLVED that the Borough Clerk forward a certified copy of this resolution to the Borough Finance Officer, the Borough Administrator and Ray Raya, Esq. and shall publish same within ten days of passage according to law.

Offered by:

Seconded:

Aye Nay Absent Abstain

Aye Nay Absent Abstain

DiBenedetto

Reich

Friedman

Rogers

Jordan

Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. ____-24

Agenda No. 1/2024

**RESOLUTION APPOINTING MUNICIPAL COURT JUDGE FOR A THREE YEAR
TERM:
HON. SCOTT J. BASEN**

WHEREAS, the Borough of Freehold, County of Monmouth (the "Borough") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough recognizes the statutory need for the appointment of Municipal Court Judge in order to conduct the day-to-day operations of the Borough Municipal Court; and

WHEREAS, the Hon. Scott Basen, JMC has effectively been serving as Freehold Borough's Municipal Court Judge; and

WHEREAS, Borough Council wishes to reappoint Scott Basen as Municipal Court Judge on the basis of his qualifications and experience and funds are available for payment of his salary in the 2024 municipal budget.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Freehold that Scott Basen is appointed as Municipal Court Judge for the Borough for a three-year term effective January 1, 2024 and ending December 31, 2026.

BE IT FURTHER RESOLVED that a certified copy of this Resolution is forward to the Hon. Marc C, Lemieux, A.J.S.C., the Administrative Office of the Courts, and the Municipal Court Administrator.

Offered by:

Seconded:

Aye Nay Absent Abstain

Aye Nay Absent Abstain

DiBenedetto

Reich

Friedman

Rogers

Jordan

Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. ____-24

Agenda No. 1/2024

**RESOLUTION OF THE COUNCIL OF THE BOROUGH OF FREEHOLD, COUNTY
OF MONMOUTH, STATE OF NEW JERSEY APPOINTING COUNCIL PRESIDENT
FOR THE YEAR 2024**

WHEREAS, the Borough of Freehold, County of Monmouth (the "Borough") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, pursuant to N.J.S.A. 40A:60-3, "At its annual meeting, the council shall, by the vote of a majority of its number, elect a president of the council, who shall preside at all its meetings when the mayor does not preside. The President of the council shall hold office for one year and until the next annual meeting. He shall have the right to debate and vote on all questions before council."

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Freehold, that Councilwoman Sharon Shutzer is hereby elected Council President for the year 2024 or until the next annual meeting.

Offered by:

Seconded:

Aye Nay Absent Abstain

Aye Nay Absent Abstain

DiBenedetto

Reich

Friedman

Rogers

Jordan

Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. ____-24

Agenda No. 1/2024

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF
FREEHOLD, COUNTY OF MONMOUTH, STATE OF NEW JERSEY CREATING
BOROUGH WORKING COMMITTEES FOR THE YEAR 2024**

WHEREAS, it is deemed to be in the best interest of the Borough of Freehold that the Administration and organization of the Government of the Borough of Freehold for the ensuing year shall be conducted by Working Committees.

NOW, THEREFORE, BE IT RESOLVED, Mayor Kevin Kane establishes and appoints the following Council Working Committees for the Year 2024:

COMMITTEE	CHAIR		
Finance	Rogers	Jordan	Reich
Personnel	Shutzer	Rogers	Friedman
Public Safety	DiBenedetto	Shutzer	Friedman
Redevelopment	Jordan	DiBenedetto	Reich

Offered by:

Seconded:

Aye Nay Absent Abstain

Aye Nay Absent Abstain

DiBenedetto
Friedman
Jordan

Reich
Rogers
Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. ____-24
Agenda #1/2024

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF
FREEHOLD, COUNTY OF MONMOUTH, STATE OF NEW JERSEY ESTABLISHING
COUNCIL REPRESENTATIVES TO BOARDS, COMMITTEES, AGENCIES, AND
COMMISSIONS FOR THE YEAR 2024**

WHEREAS, it is deemed to be in the best interest of the Borough of Freehold that the Administration and organization of the Government of the Borough of Freehold for the ensuing year shall be conducted by Boards, Committees, Agencies and Commissions; and

NOW, THEREFORE, BE IT RESOLVED, Mayor Kevin Kane appoints the following Council Representatives for the Year 2024:

<u>Committee</u>	<u>Representative</u>
Advisory Council on Aging	Sharon Shutzer
Alliance to Prevent Substance Abuse	Sharon Shutzer
Board of Education	Sharon Shutzer
Code Enforcement	Jeffrey Friedman
Community Events	Jeffrey Friedman
CentraState Medical Center	Sharon Shutzer
Emergency Management	Sharon Shutzer
Freehold Center Partnership	Annette Jordan
Green Team	Adam Reich
Health and Welfare	Annette Jordan
Historic Preservation	Adam Reich
Human Relations	Adam Reich
Lake Topanemus	Mike DiBenedetto
Library	Annette Jordan

Mayor's Wellness
Memorial Day Parade
Municipal Court
Participatory Budgeting
Public Works
Recreation
Shade Tree Commission
Veterans Affairs

Annette Jordan
Adam Reich
Jeffrey Friedman
Annette Jordan
Michael DiBenedetto
Annette Jordan
Margaret Rogers
Sharon Shutzer

Seconded:

Aye Nay Absent Abstain

Aye Nay Absent Abstain

DiBenedetto

Friedman

Jordan

Reich

Rogers

Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. -24
Agenda #1/2024

Resolution Accepting the Mayor's Nominations and Appointments for the Year 2024:

a.	Deputy Clerk	Lynn Cannon	1 year
b.	Registrar/ Deputy Registrar	Mary Cruz Lizzett Henriquez	3 years 3 years
c.	Treasurer Collector Water & Sewer Rents	Kathleen Caruso Patricia Berg	1 year 1 year
d.	Garden State Municipal Joint Insurance Fund Commissioner Alternate	Stephen J. Gallo Kathleen Caruso	1 year 1 year
e.	Tax Search Officer	Patricia Berg	1 year
f.	Borough Historian	Kevin Coyne	1 year
g.	Emergency Management: Michael Sweetman Chief Craig Dispenza Chief Jaye Sims Jim McAllister Stephen J. Gallo Matthew Young Kevin A. Kane Margaret Jahn	Dep. Coordinator Public Safety Fire and Rescue First Aid Squad Damage Assessment Fire Prevention Rep. (Ex-Officio) Health Department	1 year 1 year 1 year 1 year 1 year 1 year 1 year 1 year

	Joseph Floudas	Public Works Dept.	1 year
	Sir Nial White	Water Plant	1 year
h.	Fire Prevention Bureau: Matthew Young	(State License Required) Fire Official	1 year
i.	Board of Health	Dr. William McGonigle	3 years
j.	Green Team:	Stephen Gallo	1 year
		Dominica Napolitano	1 year
		Joseph Floudas	1 year
		Michael Sweetman	1 year
		Kathy Eckhardt	1 year
		Michael Wildermuth	1 year
		Wanda Richards-Clarke	1 year

Offered by:

Aye Nay Absent Abstain

Seconded:

Aye Nay Absent Abstain

DiBenedetto

Friedman

Jordan

Reich

Rogers

Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. ____-24

Agenda No. 1/2024

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF
FREEHOLD, COUNTY OF MONMOUTH, STATE OF NEW JERSEY CONFIRMING
APPOINTMENTS TO THE HISTORIC PRESERVATION ADVISORY COMMISSION**

WHEREAS, the Borough of Freehold, County of Monmouth (the "Borough") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Mayor and Council of the Borough created the Commission for the purposes of assisting in the implementation of the historic preservation element of the Borough's Master Plan, providing guidance in achieving preservation of historic and cultural resources in designated historic districts and sites throughout the Borough, and advancing certain public purposes; and

WHEREAS, pursuant to Section 2.114.050, the Commission is to consist of nine (9) members and two (2) alternates of at least one shall be a person knowledgeable in building design and construction or in architectural history and at least one who is knowledgeable or have a demonstrated interest in local history.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Freehold that the following individuals are hereby confirmed as members of the Historic Preservation Advisory Commission:

Amanda McCobb (for a term ending 12/31/2026)
William Tibbett (for the term ending 12/31/2026)

BE IT FURTHER RESOLVED that the Clerk forward a certified copy of this resolution to the individual listed above of the appointment to this committee.

Offered by:

Aye Nay Absent Abstain

Seconded:

Aye Nay Absent Abstain

DiBenedetto

Friedman

Jordan

Reich

Rogers

Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. ____-24

Agenda No. 1/2024

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF
FREEHOLD, COUNTY OF MONMOUTH, STATE OF NEW JERSEY CONFIRMING
APPOINTMENTS TO THE HOUSING AUTHORITY**

WHEREAS, the Borough of Freehold, County of Monmouth (the "Borough") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, pursuant to and by virtue of the power and authority granted to municipalities by the local redevelopment and housing law of the state of New Jersey, N.J.S.A. 40A:12a-1, et seq., the Mayor and Council of the Borough created the Housing Authority; and

WHEREAS, pursuant to Section 2.84.020, the authority is to consist of seven (7) members of whom five shall be appointed by the governing body of the borough, one by the mayor and one by the commissioner of community affairs.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Freehold that the following individuals are hereby confirmed as a members of the Housing Authority:

Susan Sweetman (for the term ending 12/31/2028)

BE IT FURTHER RESOLVED that the Clerk forward a certified copy of this resolution to the individual listed above of her appointment to this committee.

Offered by:

Seconded:

Aye Nay Absent Abstain

Aye Nay Absent Abstain

DiBenedetto
Friedman
Jordan

Reich
Rogers
Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. ____-24

Agenda No. 1/2024

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF
FREEHOLD, COUNTY OF MONMOUTH, STATE OF NEW JERSEY CONFIRMING
APPOINTMENTS TO THE HUMAN RELATIONS ADVISORY COMMITTEE**

WHEREAS, the Borough of Freehold, County of Monmouth (the "Borough") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Mayor and Council of the Borough created the Human Relations Advisory Committee to foster, through community effort or otherwise, goodwill cooperation and conciliation among the groups and elements of the inhabitants of the community and make recommendations to the mayor and the borough council for the development of policies and procedures in general and for programs of formal and informal education that will aid and eliminate all types of discrimination based on, but not limited to, race, creed, color, national origin, ancestry or age; and

WHEREAS, pursuant to Section 2.92.010, the committee is to consist of not less than seven (7) nor more than fifteen (15) members to be appointed by the Mayor of the Borough with the advice and consent of the Borough Council. All members are to serve without compensation.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Freehold that the following individuals are hereby confirmed as members of the Human Relations Advisory Committee:

Carrie Conger (for a term ending 12/31/2026)
Jenny Conger (for the term ending 12/31/2026)
Faith Edwards (for the term ending 12/31/2026)
Sgt. Eduardo Santana - 1 year
Rev. Ronald Sparks – 1 year
Margaret Rogers – 1 year

BE IT FURTHER RESOLVED that the Clerk forward a certified copy of this resolution to the individuals listed above of the appointment to this committee.

Offered by:

Aye Nay Absent Abstain

Seconded:

Aye Nay Absent Abstain

DiBenedetto
Friedman
Jordan

Reich
Rogers
Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. ____-24

Agenda No. 1/2024

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF
FREEHOLD, COUNTY OF MONMOUTH, STATE OF NEW JERSEY CONFIRMING
APPOINTMENT TO THE LAKE TOPANEMUS COMMISSION**

WHEREAS, the Borough of Freehold, County of Monmouth (the "Borough") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough created the Lake Topanemus Commission in order to assist with the oversight of the Lake; and

WHEREAS, pursuant to Section 2.76.030, the commission is to consist of consist of eight members: four resident voters from the Borough of Freehold and four resident voters from the Township of Freehold; and

WHEREAS, all members of the commission shall be appointed by the governing body of their respective municipality according to law with such appointments commencing March 1st.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Freehold that the following individual is hereby confirmed as member of the Lake Topanemus Commission:

Robert Higley (for a term ending February 28, 2027)
Dr. C. Gregory Jewell (for a term ending February 28, 2027)

BE IT FURTHER RESOLVED that the Clerk forward a certified copy of this resolution to the individuals listed above of the appointment to this Commission.

Offered by:

Seconded:

Aye Nay Absent Abstain

Aye Nay Absent Abstain

DiBenedetto

Reich

Friedman

Rogers

Jordan

Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. ____-24

Agenda No. 1/2024

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF
FREEHOLD, COUNTY OF MONMOUTH, STATE OF NEW JERSEY CONFIRMING
APPOINTMENT TO THE LIBRARY BOARD OF TRUSTEES**

WHEREAS, the Borough of Freehold, County of Monmouth (the "Borough") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Mayor of the Borough has the duty and responsibility to appoint members of the Library Board of Trustees; and

WHEREAS, the Mayor has named the following individuals to the Board:

Maureen MacCutcheon (for a term ending December 31, 2028)

Michael Faccone (Mayor's Designee) (for a term ending December 31, 2024)

Tomi (Elisha) Carter (Alternate to School Superintendent) (for a term ending December 31, 2024)

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Freehold that it receives and recognizes the appointments of the aforementioned individuals to the Library Board of Trustees.

BE IT FURTHER RESOLVED that the Clerk forward a certified copy of this resolution to the individuals listed above of the appointment to this Board.

Offered by:

Seconded:

Aye Nay Absent Abstain

Aye Nay Absent Abstain

DiBenedetto

Reich

Friedman

Rogers

Jordan

Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. ____-24

Agenda No. 1/2024

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF
FREEHOLD, COUNTY OF MONMOUTH, STATE OF NEW JERSEY CONFIRMING
APPOINTMENTS TO THE MEMORIAL DAY PARADE COMMITTEE**

WHEREAS, the Borough of Freehold, County of Monmouth (the “Borough”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Mayor and Council of the Borough created the Memorial Day Committee to the Board of Recreation Commissioners, which shall be responsible for planning for and conducting the Annual Memorial Day Parade in the borough and any events commemorating the veterans of our; and

WHEREAS, pursuant to Section 2.64.080, the committee is to consist of not less than seven (7) nor more than fifteen (15) members to be appointed by the Mayor of the Borough with the advice and consent of the Borough Council. All members are to serve without compensation.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Freehold that the following individuals are hereby confirmed as members of the Memorial Day Parade Committee:

Alice McCobb, Chair (for a term ending December 31, 2024)
Amanda McCobb, Vice Chair (for a term ending December 31, 2024)
Bernard Weinstein (for a term ending December 31, 2024)
Ken Pulchlopek (for a term ending December 31, 2024)
Edward Temple (for a term ending December 31, 2024)
Christine Jensen (for a term ending December 31, 2024)
Rebecca Ponder (for a term ending December 31, 2024)
Jody Rosato (for a term ending December 31, 2024)
George Schnurr (for a term ending December 31, 2024)

BE IT FURTHER RESOLVED that the Clerk forward a certified copy of this resolution to the individuals listed above of the appointment to this committee.

Offered by:

Seconded:

Aye Nay Absent Abstain

Aye Nay Absent Abstain

DiBenedetto

Reich

Friedman

Rogers

Jordan

Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. ____-24

Agenda No. 1/2024

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF
FREEHOLD, COUNTY OF MONMOUTH, STATE OF NEW JERSEY CONFIRMING
APPOINTMENT TO THE MUNICIPAL ALLIANCE**

WHEREAS, the Borough of Freehold, County of Monmouth (the "Borough") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliance for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organization, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the Mayor and Council of the Borough of Freehold recognize that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established the "Freehold Municipal Alliance Committee to Prevent Substance Abuse," to be a joint committee with the Township of Freehold; and

WHEREAS, the Mayor and Council further recognize that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, pursuant to Section 2.96, the Municipal Alliance shall consist of a minimum of sixteen (16) members and a maximum of twenty (20) members appointed by the mayor and council of the Borough,

NOW, THEREFORE, BE IT RESOLVED the Mayor and Council of the Borough of Freehold that the following individuals are hereby confirmed as members of the Freehold Municipal Alliance Committee to Prevent Substance Abuse:

Annette Jordan (for a term ending December 31, 2024)

Police Department Designee (for a term ending December 31, 2024)
Asia Michael, Superintendent (for a term ending December 31, 2024)
Sierra Craig, FHS Counselor (for a term ending December 31, 2024)

BE IT FURTHER RESOLVED that the Borough Clerk forward a certified copy of this resolution to the individuals listed above of the appointment to this committee.

Offered by:

Seconded:

Aye Nay Absent Abstain

Aye Nay Absent Abstain

DiBenedetto

Reich

Friedman

Rogers

Jordan

Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. ____-24

Agenda No. 1/2024

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF
FREEHOLD, COUNTY OF MONMOUTH, STATE OF NEW JERSEY CONFIRMING
APPOINTMENT TO THE PARTICIPATORY BUDGETING STEERING COMMITTEE**

WHEREAS, the Borough of Freehold, County of Monmouth (the "Borough") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Mayor and Council of the Borough created the Participatory Budgeting Steering Committee for the purpose of making recommendations to the Council for projects, funding, and program guidelines for Borough capital projects; and

WHEREAS, pursuant to Section 2.140.020, the committee shall be composed of the mayor, one councilmember, and seven resident members to be appointed by the mayor with the advice and consent of the Council.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Freehold that the following individuals are hereby confirmed as members of the Participatory Budgeting Steering Committee for 2024:

Joanna Connelly
Ted Eckhardt
Caridad Agote-Freyre
Kathy Eckhardt
Carrie Conger
Mark Bravaco
Ron DeMarco
Daniel Xavier
Michael Faccione

Offered by:

Aye Nay Absent Abstain

Seconded:

Aye Nay Absent Abstain

DiBenedetto

Friedman

Jordan

Reich

Rogers

Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. ____-24

Agenda No. 1/2024

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF
FREEHOLD, COUNTY OF MONMOUTH, STATE OF NEW JERSEY CONFIRMING
APPOINTMENT TO THE PLANNING BOARD**

WHEREAS, the Borough of Freehold, County of Monmouth (the "Borough") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, N.J.S.A. 40:55D-23 provides that membership of the Planning Board shall consist of Class I, Class II, Class III, and Class IV appointees

WHEREAS, the Mayor of the Borough has the duty and responsibility to appoint members of the Planning Board; and

WHEREAS, the Mayor has named the following individuals to the Board:

Brianne Van Vorst (Class II) (for a term ending December 31, 2024)

Michael Wildermuth, (Class IV) (for a term ending December 31, 2027)

Garry Jackson, Alt 1 (for a term ending December 31, 2025)

James Keelan, filling unexpired term, Alt. 2 (for a term ending December 31, 2024)

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Freehold that it receives and recognizes the appointments of the aforementioned individuals to the Planning Board.

BE IT FURTHER RESOLVED that the Clerk forward a certified copy of this resolution to the individuals listed above of the appointment to this Board.

Offered by:

Seconded:

Aye Nay Absent Abstain

Aye Nay Absent Abstain

DiBenedetto

Reich

Friedman

Rogers

Jordan

Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. ____-24

Agenda No. 1/2024

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF
FREEHOLD, COUNTY OF MONMOUTH, STATE OF NEW JERSEY APPOINTING
CLASS III MEMBER TO THE PLANNING BOARD**

WHEREAS, the Borough of Freehold, County of Monmouth (the "Borough") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, N.J.S.A. 40:55D-23 provides that membership of the Planning Board shall consist of Class I, Class II, Class III, and Class IV appointees; and

WHEREAS, the Class III appointee is a member of the governing body to be appointed by it.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Freehold, that Councilwoman Margaret Rogers is hereby appointed as the Class III member of the Borough of Freehold Planning Board for a term of one year. Said term shall commence on January 1, 2024 and expire on December 31, 2024.

BE IT FURTHER RESOLVED that the Borough Clerk forward a certified copy of this resolution to the Borough Administrator and the Secretary to the Planning Board.

Offered by:

Seconded:

Aye Nay Absent Abstain

Aye Nay Absent Abstain

DiBenedetto

Reich

Friedman

Rogers

Jordan

Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. ____-24

Agenda No. 1/2024

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF
FREEHOLD, COUNTY OF MONMOUTH, STATE OF NEW JERSEY CONFIRMING
APPOINTMENT TO THE SHADE TREE COMMISSION**

* WHEREAS, the Borough of Freehold, County of Monmouth (the "Borough") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the governing body considers the Borough trees to be valuable assets that contribute significantly to the health, aesthetics and overall well-being of the community and recognizes the importance of properly maintaining these assets; and

WHEREAS, the Mayor and Council of the Borough created the Shade Tree Commission in order to regulate the planting and care of shade and ornamental trees and shrubbery now located, or which may hereafter be planted in any public highway, park or parkway, including the planting, trimming, spraying, care and protection thereof; and

WHEREAS, pursuant to Section 2.80.010, the commission is to consist of seven members appointed by the mayor with the advice and consent of the borough council.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Freehold that the following individual is hereby confirmed as a member of the Shade Tree Committee:

Christine Gregory (for a term ending 12/31/2028)

BE IT FURTHER RESOLVED that the Clerk forward a certified copy of this resolution to the individual listed above of the appointment to this committee.

Offered by:

Seconded:

Aye Nay Absent Abstain

Aye Nay Absent Abstain

DiBenedetto

Reich

Friedman

Rogers

Jordan

Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. ____-24

Agenda No. 1/2024

**RESOLUTION APPOINTING THE BUSINESS ADMINISTRATOR AND
AUTHORIZING AGREEMENT FOR SAME – STEPHEN J. GALLO**

WHEREAS, the Borough of Freehold, County of Monmouth (the “Borough”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, Stephen J. Gallo serves as the Borough’s Business Administrator; and

WHEREAS, Stephen J. Gallo’s previous employment contract expired as of January 5, 2024; and

WHEREAS, the Mayor and Council have determined that it is advantageous for the Borough to retain Stephen J. Gallo as Business Administrator; and

WHEREAS, Stephen J. Gallo is willing to remain as the Business Administrator for the Borough of Freehold subject to certain terms and conditions of employment set forth in the employment agreement on file in the Borough Clerk’s office; and

WHEREAS, Mayor Kevin A. Kane wishes to re-appoint Stephen J. Gallo as the Business Administrator subject to the advice and consent of the Borough Council and subject to the terms and conditions of an Employment Agreement negotiated between Mr. Gallo and the Borough.

NOW, THEREFORE, BE IS RESOLVED by the Mayor and Council of the Borough of Freehold as follows:

1. That Stephen J. Gallo is hereby appointed as the Business Administrator of the Borough effective January 6, 2024 shall continue to serve in this position until January 2, 2028, subject to an annual reappointment.

2. That the Employment Agreement between the Borough of Freehold and Stephen J. Gallo setting forth the terms and conditions of the appointment and employment that is attached to and made a part of this Resolution is hereby approved.

3. That the salary for the Administrator shall be as outlined in said employment agreement and approved in the salary ordinance.

4. That the Mayor and Council waive the residency requirement of the Borough Ordinance as the has not affected the performance of prior Administrators in the performance of their duties.

BE IT FURTHER RESOLVED that the Mayor is authorized and directed to sign, on behalf of the Borough of Freehold, the employment agreement as set forth above.

BE IT FURTHER RESOLVED that Clerk shall forward a copy of this resolution, certified to be a true copy, to Stephen J. Gallo and the Chief Financial Officer.

Offered by:

Seconded by:

Aye Nay Absent Abstain
DiBenedetto
Friedman
Jordan

Aye Nay Absent Abstain
Reich
Rogers
Shutzer

I hereby certify the following to be a true and exact copy of a Resolution adopted by the Mayor and Council of the Borough of Freehold at the Reorganization Meeting held on January 7, 2024.

Traci L. DiBenedetto, R.M.C.

Resolution No.
Agenda No.

RESOLUTION CONFIRMING PERSONNEL APPOINTMENTS / ACTIONS

Whereas, Freehold Borough operating departments require various types of personnel resources in order to effectively perform municipal services for its residents.

Now, therefore, be it resolved by the Mayor and Council of the Borough of Freehold, in the County of Monmouth, in the State of New Jersey, that consent be given for the following personnel actions:

- a. Appointment of Brian Howley as a Full-time Maintenance Repairer in the Department of Public Works, effective January 8, 2024.
- b. Appointment of Allan Edwards as a Full-time Laborer in the Department of Public Works, effective January 8, 2024.
- c. Retirement of Patricia Berg as Tax Collector, Collector of Water Rents and Supervising Account Clerk, effective May 1, 2024.
- d. Promotion of Richard Mount to Maintenance Repairer in the Department of Public Works, effective January 8, 2024.

Be it further resolved that the Borough Administrator is hereby authorized to implement these actions.

STEPHEN J. GALLO
BUSINESS ADMINISTRATOR

Offered by:

Aye Nay Absent Abstain

Seconded:

Aye Nay Absent Abstain

DiBenedetto

Friedman

Jordan

Reich

Rogers

Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. ____-24

Agenda No. 1/2024

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF
FREEHOLD, COUNTY OF MONMOUTH, STATE OF NEW JERSEY APPOINTING
AFFIRMATIVE ACTION OFFICER**

WHEREAS, the Borough of Freehold, County of Monmouth (the "Borough") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, all local government units are required to implement the Affirmative Action Rules, N.J.A.C. 17:27 et seq., promulgated pursuant to P.L. 1975, C, 127: and

WHEREAS, pursuant to the Affirmative Action rules, each unit is to designate a person to serve as a public Compliance Officer (PACO); and

WHEREAS, the Borough desires to comply with the said mandate with the appointment of Stephen J. Gallo, as the Borough public compliance officer.

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council of the Borough of Freehold as follows:

1. Stephen J. Gallo is appointed as the Affirmative Action Officer for 2024.
2. That the Borough Clerk is authorized to forward notice of this appointment to the Affirmative Action Office of the New Jersey Department of the Treasury, CN 209, Trenton, New Jersey 08625-0209.

Offered by:

Aye Nay Absent Abstain

Seconded:

Aye Nay Absent Abstain

DiBenedetto
Friedman
Jordan

Reich
Rogers
Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. ____-24

Agenda No. 1/2024

**RESOLUTION APPOINTING
COMMUNITY DEVELOPMENT REPRESENTATIVE
AND ALTERNATES FOR THE YEAR 2024**

WHEREAS, the Mayor and Council of the Borough of Freehold have been informed by the Monmouth County Community Development Program that it is necessary to appoint a Representative and Alternates for the Borough of Freehold to the Community Development Program for the year 2024; and

WHEREAS, failure to have a properly appointed Community Development Program Representative would preclude the Borough of Freehold from being represented in the 2024 Community Development Steering Committee or full Committee from voting on any Community Development matters; and

WHEREAS, the Borough of Freehold has received significant benefits from its past participation in the Community Development Program.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Freehold that they do hereby appoint Stephen J. Gallo to serve as the Representative and Kathleen Caruso and Robert Lithgow to serve as Alternates to the Community Development Program for 2024.

Offered by:

Seconded:

Aye Nay Absent Abstain

Aye Nay Absent Abstain

DiBenedetto

Reich

Friedman

Rogers

Jordan

Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. ____-24

Agenda No. 1/2024

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF
FREEHOLD, COUNTY OF MONMOUTH, STATE OF NEW JERSEY APPOINTING
SPECIAL LAW ENFORCEMENT OFFICERS FOR A ONE YEAR TERM EFFECTIVE
JANUARY 1, 2024**

WHEREAS, the Borough of Freehold, County of Monmouth (the "Borough") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, Chief Craig Dispenza is recommending to the Mayor and Borough Council of the Borough of Freehold the appointment of Special Officers for the 2024 year.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Freehold as follows:

1. That the following SLEO I police officers are appointed for a one-year term commencing on January 1, 2024:

Michael Maxfield
Nancy Limon

2. That the following SLEO III police officer is appointed for a one-year term commencing on January 1, 2024.

Eric Kaufman

BE IT FURTHER RESOLVED, that the Borough Clerk is authorized to forward notice of these appointments to the Chief of Police and the individuals named above.

Offered by:

Seconded:

Aye Nay Absent Abstain

Aye Nay Absent Abstain

DiBenedetto

Reich

Friedman

Rogers

Jordan

Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC, Borough Clerk

Resolution No.

Agenda #

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF
FREEHOLD, COUNTY OF MONMOUTH, STATE OF NEW JERSEY APPOINTING
THE FIRE POLICE**

WHEREAS, the Borough of Freehold, County of Monmouth (the "Borough") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough desires to provide the best possible services to all residents, and to empower fire officials to do their duties in the most effective way possible.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Freehold, pursuant to N.J.S.A. 15:8-4, hereby authorizes and appoints the following individuals as Fire Police for the year 2024 with all the rights duties and obligations attendant thereto:

Chief Jaye Sims
Stephen Sheehan
David O'Brien
Billy Anderson
Larry Jackson
James Porcelli
Michael Liccardi

BE IT FURTHER RESOLVED that the Borough Clerk forward a certified copy of this resolution to the Borough Administrator, the Chief of Police, the Chief of the Fire Department, and the individuals noted above.

Offered by:

Aye Nay Absent Abstain

Seconded:

Aye Nay Absent Abstain

DiBenedetto
Friedman
Jordan

Reich
Rogers
Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No.
Agenda No. 1/2024

**RESOLUTION PROVIDING NOTICE OF THE 2024 MEETINGS OF THE
MAYOR AND COUNCIL OF THE BOROUGH OF FREEHOLD**

BE IT RESOLVED by the Mayor and Council of the Borough of Freehold that the Council Meetings for the Year 2024 shall be held at 6:30 p.m. as follows:

January 16 (Tuesday)
February 5
February 20 (Tuesday)
March 4
March 18
April 1
April 15
May 6
May 20
June 17

July 15
August 19
September 3 (Tuesday)
September 16
October 7
October 21
November 18
December 2
December 16

At these meetings, formal action will be taken upon any and all business of the Borough.

BE IT FURTHER RESOLVED that Executive Sessions of the Mayor and Council may be held thirty minutes to an hour after the start of each council meeting.

BE IT FURTHER RESOLVED that the Reorganization Meeting shall be held on Sunday, January 5, 2025 at 1:00 PM.

BE IT FURTHER RESOLVED that all meetings of the Mayor and Council will

be held at Borough Hall, 30 Mechanic St., Freehold, New Jersey, or virtually as needed.

BE IT FURTHER RESOLVED that the Clerk shall forward a certified, true copy of this Resolution to the Asbury Park Press and such other newspapers circulated in Freehold as the Clerk finds desirable for a broad circulation of the Notice of the Meetings of the Borough of Freehold.

BE IT FURTHER RESOLVED that the Clerk shall cause a copy of this Resolution to be posted on the bulletin board in Borough Hall and filed in her office for public inspection.

BE IT FURTHER RESOLVED that the Clerk shall cause a copy of this Resolution and any other advance written Notices required by the Open Public Meetings Law to be available to any person requesting same. Notices requested by the news media shall be mailed to such news media free of charge.

BE IT FURTHER RESOLVED that the Clerk shall cause copies of the Minutes to be promptly available to the public in accordance with Section 9 of the Open Public Meetings Act and at reasonable fees in accordance with the Law.

Offered by:

Aye Nay Absent Abstain

Seconded:

Aye Nay Absent Abstain

DiBenedetto

Friedman

Jordan

Reich

Rogers

Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC

Borough Clerk

Resolution No. ____-24

Agenda No. 1/2024

**RESOLUTION AUTHORIZING THE RENEWAL AND CONTINUANCE
OF BONDS FOR OFFICIALS REQUIRED TO HAVE BONDS FOR THE
YEAR 2024**

BE IT RESOLVED by the Mayor and Council of the Borough of Freehold that authorization be and same is hereby given for the Renewal and Continuance of Bonds for Officials of the Borough of Freehold required to have Bonds for the year 2024.

Offered by:

Aye Nay Absent Abstain

Seconded:

Aye Nay Absent Abstain

DiBenedetto

Friedman

Jordan

Reich

Rogers

Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. ____-24

Agenda No. 1/2024

**RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS FOR YEAR 2024:
ASBURY PARK PRESS and STAR LEDGER**

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Freehold that the Asbury Park Press and Star Ledger be, and same are hereby designated official newspapers of the Borough of Freehold for the year 2024.

Offered by:

Aye Nay Absent Abstain

Seconded by:

Aye Nay Absent Abstain

DiBenedetto
Friedman
Jordan

Reich
Rogers
Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization Meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No.
Agenda #

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF
FREEHOLD FIXING THE RATE OF INTEREST TO BE CHARGED ON
DELINQUENT TAXES, ASSESSMENTS AND WATER/SEWER ACCOUNTS
FOR 2024**

WHEREAS, N.J.S.A. 45:4-67 permits the Governing Body of each Municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for late payment of taxes as provided by Law; and

WHEREAS, N.J.S.A.54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency, and 18% per annum on any amount in excess of \$1,500.00, and authorizes a penalty of 6% to be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year; and

WHEREAS, Statutes further provide for the Borough to designate an employee who would be authorized to cancel property tax refunds/credits or delinquencies, and utility credits or balances, which are less than \$10.00; and

WHEREAS, the Mayor and Council of the Borough of Freehold deem it desirable to encourage prompt payment of all Water & Sewer rents in order to permit sound fiscal planning; and

WHEREAS, Water & Sewer bills are due and payable upon receipt.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Freehold, County of Monmouth, and State of New Jersey as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date, and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date, and if a delinquency in excess of \$10,000.00 remains in arrears beyond December 31st, a penalty of 6% of the amount of the delinquency shall be charged.

2. Effective January 1, 2024, no interest shall be charged if payment on any tax installment is made within the ten (10) calendar days following the date upon which the installment became due.
3. Any payments not made in accordance with Paragraph Two of this Resolution shall be charged interest from the tax due date.
4. With respect to the Tax Sale Certificates, when the taxes, interest and costs shall exceed the sum of \$5,000.00, an additional sum equal to four percent (4%) of such amount to be paid shall be added to the amount to be paid, and when that sum exceeds \$10,000.00, an additional sum equal to six percent (6%) of such amount to be paid shall be added to the amount to be paid. These charges shall also apply to all existing Certificates being held by the Borough.

BE IT FURTHER RESOLVED the Borough Tax Collector is hereby authorized to cancel any property tax refunds/credits or delinquencies and utility credits or balances, of less than \$10.00.

BE IT FURTHER RESOLVED that the rate of interest to be charged for the non-payment in full of Water & Sewer charges not received within thirty (30) days of issuance of the quarterly bill is eight percent (8%) on any amounts under \$1,500.00 and eighteen percent (18%) interest on all amounts over \$1,500.00. This interest shall be calculated quarterly on the current and outstanding user charges due each billing period, and shall accrue from the date of the bills rendered.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be provided by the Borough Clerk to the Tax Collector, Borough Attorney, Chief Financial Officer, Collector of Water & Sewer Rents and the Borough Auditor of the Borough of Freehold.

Offered by:

Aye Nay Absent Abstain

Seconded:

Aye Nay Absent Abstain

DiBenedetto
Friedman
Jordan

Reich
Rogers
Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No.
Agenda #1/2024

RESOLUTION AUTHORIZING AND DIRECTING THE DISTRIBUTION OF MEETING AGENDAS AND MINUTES

BE IT RESOLVED by the Mayor and Council of the Borough of Freehold that the Agenda of Council Meetings be distributed to the Mayor, each Member of Council, the Borough Administrator, the Chief Financial Officer, Borough Attorney, Borough Auditor, Chief of Police, Freehold Center Partnership and the local newspapers.

BE IT FURTHER RESOLVED that copies of the Minutes be distributed to the Mayor, each Member of Council, the Borough Administrator, Chief Financial Officer, Borough Attorney, and Borough Auditor.

BE IT FURTHER RESOLVED that the Clerk shall post a copy of the Agendas and Minutes of Regular Meetings on the bulletin board at the Municipal Building.

Offered by:

Aye Nay Absent Abstain

Seconded:

Aye Nay Absent Abstain

DiBenedetto

Friedman

Jordan

Reich

Rogers

Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. ____-24

Agenda No. 1/2024

Resolution Designating Official Holidays for the Employees of the Borough of Freehold, County of Monmouth – 2024

Whereas, Freehold Borough annually recognizes various holidays as listed herein:

Monday, January 1, 2024 – New Year's Day 2024
Monday, January 15, 2024 – Martin Luther King, Jr. Day
Friday, February 16, 2024 – Observance of Lincoln's Birthday
Monday, February 19, 2024 – President's Day
Friday, March 29, 2024 - Good Friday
Monday, May 27, 2024 – Memorial Day
Wednesday, June 19, 2024 – Juneteenth
Thursday, July 4, 2024 – Independence Day
Monday, September 2, 2024 – Labor Day
Monday, October 14, 2024 – Columbus Day
Monday, November 11, 2024 – Veterans' Day
Thursday, November 28, 2024 – Thanksgiving Day
Friday, November 29, 2024 – Day after Thanksgiving
Wednesday, December 25, 2024 – Christmas Day

Now, therefore, be it resolved by the Mayor and Council of the Borough of Freehold, in the County of Monmouth, and in the State of New Jersey that it hereby designates the above mentioned dates as the official holidays of the Borough of Freehold for 2024.

Offered by:

Aye Nay Absent Abstain

Seconded:

Aye Nay Absent Abstain

DiBenedetto
Friedman
Jordan

Reich
Rogers
Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. ____-24

Agenda No. 1/2024

RESOLUTION ADOPTING A CASH MANAGEMENT PLAN FOR THE BOROUGH OF FREEHOLD

WHEREAS, THE State of New Jersey Department of Community Affairs has requested that all government entities update their cash management plans to insure compliance with NJSA40A:5-14; and,

WHEREAS, THE Freehold Borough Chief Financial Officer recommends that the attached Cash Management Plan for Fiscal Year 2024 be adopted.

NOW, THEREFORE, BE IT RESOLVED By the Mayor and Council of the Borough of Freehold, in the County of Monmouth, and the State of New Jersey that the Fiscal Year 2024 Cash Management Plan is hereby adopted as indicated in the annexed document.

**2024 CASH MANAGEMENT PLAN OF THE BOROUGH OF FREEHOLD
COUNTY OF MONMOUTH**

I. STATEMENT OF PURPOSE.

This Cash Management plan (the plan) is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted investments") of certain public funds of the Borough of Freehold, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

**II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN
AND DESIGNATED SIGNATOIRES ON ALL ACCOUNTS.**

A. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Borough of Freehold:

**CURRENT FUND
WATER/SEWER OPERATING FUND
TRUST FUNDS (*)
GENERAL CAPITAL FUND
WATER/SEWER CAPITAL FUND
PARKING OPERATING FUND
PARKING CAPITAL FUND
PAYROLL ACCOUNTS
INVESTMENT ACCOUNT**

(*) – As determined by the Chief Financial Officer or automatic or applied for to the Division of Local Government Services, State of New Jersey, and approved on the Certified List of Dedication by Rider.

B. The Mayor and Chief Financial Officer are hereby authorized as check signers on all accounts of the Borough of Freehold in designated depositories.

**III. DESIGNATION OF OFFICIALS OF THE BOROUGH OF FREEHOLD AUTHORIZED
TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN.**

The Chief Financial Officer of the Borough of Freehold is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Borough of Freehold are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

IV. DESIGNATION OF DEPOSITORIES.

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

Amboy Bank	Freehold Bank	TD Bank, N.A.
Bank of America, N.A.	Ocean First Bank	Valley National Bank
Chase Bank	PNC Bank, N.A.	Wells Fargo Bank, N.A.
Citizens Bank	Provident Bank	
First Commerce Bank	Santander Bank	

V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL.

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Chief Financial Officer of the Borough of Freehold referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits:

State of New Jersey Cash Management Fund
New Jersey Asset and Rebate Management Program (NJARM)

VI. AUTHORIZED INVESTMENTS.

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the local unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located; and
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local units;

(6) Local Government Investment pools;

(7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (c.52:18A-904); and

(8) Agreements for the repurchase of fully collateralized securities if:

- (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
- (b) the custody of collateral is transferred to a third party;
- (c) the maturity of the agreement is not more than 30 days;
- (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (c.17:9-41); and
- (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government Securities; and
- (c) which has:
 - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U.S.C. sec.80b-1 et seq., with experience investing in US Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An Investment Pool:

- (a) which is managed in accordance with 17 C.F.R.sec.270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization.
- (c) which is limited to U.S. Government securities that meet the definition of an eligible

security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;

(d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L.1968, c41O (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;

(e) which does not permit investment in instruments that are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and

(f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this state, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C49:3-56) and has least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York, its position in and borrowing on such U.S. Government securities.

VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGEMENT OF RECEIPT OF PLAN.

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough of Freehold, then such investment or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough of Freehold to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments or securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Borough of Freehold or by a third party custodian prior to or upon the release of the Borough of Freehold's funds.

To assure that all parties with whom the Borough of Freehold deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

VIII. PETTY CASH FUND

Reimbursements for expenditures through the Petty Cash Fund shall be made with the limits approved by the Director of the Division of Local Government Services. The Petty Cash Fund shall be maintained in accordance with N.J.S.A. 40A:5-21. Petty Cash funds shall be maintained in the following amounts:

Chief Financial Officer – \$500.00

Chief of Police - \$400.00

IX. REPORTING REQUIREMENTS.

Periodically, the Designated Official referred to in Section III hereof may supply to the Governing Body of the Borough of Freehold a written report of any deposits or permitted investments made pursuant to this Plan, which shall include, at a minimum, the following information:

A. The name of any institution holding funds of the Borough of Freehold as a deposit or Permitted Investment.

B. The amount of securities or Deposits purchased or sold during the immediately preceding month.

C. The class or type of securities purchased or Deposits made.

D. The book value of such Deposits or Permitted Investments.

E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.

F. The fees incurred to undertake such Deposits or Permitted Investments.

G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.

H. All other information which may be deemed reasonable from time to time by the Governing Body of the Borough of Freehold.

X. TERM OF PLAN.

This plan shall be in effect from January 1, 2024 to December 31, 2024. Attached to this Plan is a resolution of the Governing Body of the Borough of Freehold approving this Plan for such period of time. This Plan may be amended from time to time. To the extent that any amendment is adopted by the Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

Offered by:

Aye Nay Absent Abstain

Seconded:

Aye Nay Absent Abstain

DiBenedetto
Friedman
Jordan

Reich
Rogers
Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. ____-24
Agenda #

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF
FREEHOLD DESIGNATING THE DEPOSITORIES WHEREIN ALL PUBLIC
MONIES AND OTHER FUNDS OF THE MUNICIPALITY SHALL BE KEPT**

WHEREAS, under New Jersey Statutes, the Governing Body shall, by Resolution, designate the depositories wherein all public monies and other funds of the Municipality shall be kept; and

WHEREAS, all public officials charged with the custody of such public funds shall hereafter deposit such funds only in the depositories named herein; and

WHEREAS, the Mayor and Chief Financial Officer shall be designated as the authorized signatories on all checking accounts.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Freehold that the following banks be, and same are hereby designated as depositories for all Borough funds, and the account specified and maintained therein for the year 2024:

DEPOSITORY

ACCOUNT

CURRENT FUND:

Citizens Bank
Citizens Bank
Citizens Bank

Central Disbursing Account
Current Account
Tax Collector's Account

GENERAL CAPITAL FUND:

Citizens Bank
Citizens Bank
Citizens Bank

General Capital Account
RCA, Freehold Borough/Freehold Twp., I
RCA, Freehold Borough/Freehold Twp., II

Citizens Bank
Citizens Bank

RCA, Freehold Borough/Howell Twp.
RCA, Freehold Borough/Marlboro Twp.

TRUST FUNDS:

Amboy Bank
Amboy Bank
Citizens Bank
Citizens Bank
Citizens Bank
Citizens Bank
Citizens Bank
Citizens Bank
Citizens Bank
Citizens Bank
Citizens Bank
Citizens Bank
Citizens Bank
Citizens Bank

Animal Control Trust Fund
Land Use Escrow
Affordable Housing Trust
Forfeiture Account
Lake Topanemus Commission Trust
Law Enforcement Trust
Public Library Trust
Library Account - MM
Recreation - Dedicated Trust
Tax Title Lien Premium
Tax Title Lien Trust
Trust Other
Unemployment Trust

WATER & SEWER UTILITY FUND:

Amboy Bank
Citizens Bank
Citizens Bank

W/S Collector's Account
W/S Operating Account
W/S Capital Account

PARKING UTILITY FUND:

Citizens Bank
Citizens Bank

Parking Utility Operating Account
Parking Utility Capital Account

MISCELLANEOUS ACCOUNTS:

Citizens Bank
Citizens Bank

Payroll Account
Flexible Spending Account

INVESTMENT ACCOUNT:

Amboy Bank

All Funds

MUNICIPAL COURT:

Ocean First Bank
Ocean First Bank

Municipal Court Account
Municipal Court Bail Account

All funds of the Borough of Freehold may be invested in New Jersey Cash Management Fund or NJ Asset & Rebate Management Program (NJARM) at any time. Moreover, funds may be invested in Amboy Bank, Citizens Bank, PNC Bank, Santander Bank, TD Bank and Valley National Bank at the discretion of the Chief Financial Officer.

Offered by:

Aye Nay Absent Abstain

Seconded:

Aye Nay Absent Abstain

DiBenedetto
Friedman
Jordan

Reich
Rogers
Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. ____-24

Agenda No. 1/2024

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF FREEHOLD,
COUNTY OF MONMOUTH, NEW JERSEY AUTHORIZING RENEWAL OF
MEMBERSHIP IN THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND
AND INDEMNITY AND TRUST AGREEMENT**

WHEREAS, Freehold Borough has determined that it is in its best interests to obtain a comprehensive insurance package that includes workers compensation, automobile and general liability, property, and various other types; and

WHEREAS, the Borough of Freehold has been a member of the Garden State Municipal Joint Insurance Fund ("GSMJIF") for its insurance requirements and it is in the best interests of the Borough to remain; and

WHEREAS, New Jersey State purchasing laws exempt from public bidding the acquisition of insurance policies; and

WHEREAS, Freehold Borough agrees to continue as a member of the GSMJIF for an additional period not to exceed three (3) years, beginning January 1, 2024 to December 31, 2026 for Worker's Compensation and Employer's Liability; Liability other than motor vehicle; Property Damage other than motor vehicle, Property, Motor Vehicle; and

WHEREAS, Freehold Borough agrees to enter into the Indemnity and Trust Agreement with the GSMJIF.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Freehold that it hereby authorizes continued membership in the Garden State Municipal Joint Insurance Fund for a period not to exceed three (3) years, beginning January 1, 2024 to December 31, 2026 for Worker's Compensation and

Employer's Liability; Liability other than motor vehicle; Property Damage other than motor vehicle, Property, Motor Vehicle insurance.

BE IT FURTHER RESOLVED that it does hereby authorize the Mayor and Clerk to execute the Garden State Municipal Joint Insurance Fund Indemnity and Trust Agreement to commence January 1, 2024.

BE IT FURTHER RESOLVED that the Clerk provide a certified copy of this Resolution to the GSMJIF, the Borough Finance Director and Administrator.



GARDEN STATE MUNICIPAL JOINT INSURANCE FUND

INDEMNITY AND TRUST AGREEMENT

THIS AGREEMENT, made this day of January 1, 2024 in the County of Monmouth, State of New Jersey, by and Between the Garden State Municipal Joint Insurance Fund, hereinafter referred to as "FUND", and the Governing Body of the Borough of Freehold (*name of municipality*), a duly constituted local unit of government hereinafter referred to as "MUNICIPALITY";

WITNESSETH:

WHEREAS, several local governmental units have collectively formed or are in the process of forming a Joint Insurance Fund as such an entity is authorized and described in NJSA 40A:10-36 et seq. and the administrative regulations promulgated pursuant thereto and:

WHEREAS, the MUNICIPALITY has agreed to become a member of the FUND in accordance with and to the extent provided for in the bylaws of the FUND and in consideration of such obligations and benefits to be shared by the membership of the FUND;

NOW THEREFORE, it is agreed as follows:

1. The MUNICIPALITY accepts the FUND'S bylaws as approved and adopted and agrees to be bound by and to comply with each and every provision of the said bylaws and the pertinent statutes and Administrative Regulations pertaining to same and as set forth in the Risk Management Plan.
2. The MUNICIPALITY agrees to participate in the FUND with respect to the types of insurance listed in Borough of Freehold's Resolution.
3. The MUNICIPALITY agrees to become a member of the FUND for an additional period not to exceed three (3) years, beginning January 1, 2024 to December 31st, 2026 the commencement of which shall coincide with the effective date of the FUND'S operation and coverage, or the effective date of membership, whichever occurs later.
4. The MUNICIPALITY certifies that it has never defaulted on any claims if self insured and has not been canceled for non-payment of insurance premiums for a period of at least two years prior to the date thereof.



5. In consideration of membership in the FUND the MUNICIPALITY agrees that it shall jointly and severally assume and discharge the liability of each and every
6. member of the FUND, all of whom as a condition of membership in the FUND shall execute a verbatim counterpart of this Agreement and by execution hereof the full faith and credit of the MUNICIPALITY is pledged to the punctual payment of any sums which shall become due to the FUND in accordance with the bylaws thereof, this Agreement, the Fund's Risk Management Plan or any applicable Statute.
7. If the FUND in the enforcement of any part of this Agreement shall incur necessary expense or become obligated to pay attorney's fees and/or Court costs the MUNICIPALITY agrees to reimburse the FUND for all such reasonable expenses, fees and costs on demand.
8. The MUNICIPALITY and the FUND agree that the FUND shall hold all monies paid by the MUNICIPALITY to the FUND as fiduciaries for the benefit of FUND claimants all in accordance with NJAC 11:15 2.1 et seq.
9. The FUND shall establish separate Trust Accounts for each of the following categories of risk and liability:
 - Workers' Compensation and Employers' Liability
 - Liability, other than motor vehicle
 - Property Damage, other than motor vehicle
 - Property
 - Motor Vehicle

The FUND shall maintain Trust Accounts aforementioned in accordance with NJSA 40A: 10-36, NJAC 11:15.2 et seq., NJSA 40A: 5-1 and such other statutes as may be applicable. More specifically, each of the aforementioned separate Trust Accounts shall be utilized solely for the payment of claims, allocated claim expense and excess insurance or reinsurance premiums for each such risk or liability or as "surplus" as such term is defined by NJAC 11:15-2.2.

10. Each MUNICIPALITY who shall become a member of the FUND shall be obligated to execute this Agreement.

Borough of Freehold
(name of municipality)

SIGNATURE: _____

TITLE: _____

DATE: _____

Offered by:

Aye Nay Absent Abstain

Seconded:

Aye Nay Absent Abstain

DiBenedetto

Friedman

Jordan

Reich

Rogers

Shutzer

I HEREBY CERTIFY the following Resolution was adopted by the Mayor and Council of the Borough of Freehold at the Reorganization meeting held on January 7, 2024.

Traci L. DiBenedetto, RMC
Borough Clerk

Resolution No. ____-24

Agenda No. 1/2024

**RESOLUTION PROVIDING FOR 2024 TEMPORARY BUDGET
APPROPRIATIONS**

Whereas, in the normal operations of the business of the Borough of Freehold, it will be necessary to make contracts, commitments, and payments prior to the adoption of the regular budget for the Borough of Freehold; and

Whereas, Revised Statutes 40A:4-19 of the State of New Jersey provide that the Governing Body of any municipality may make temporary appropriations to provide for any contracts, commitments or payments to be made between the beginning of the budget year and the adoption of the final budget; and

Whereas, the date of this resolution is within thirty (30) days of the month of January, 2024; and

Whereas, the total amount of appropriations hereunder of \$4,370,944.62 for the Current Fund and \$1,374,500.00 for the Water-Sewer Utility Operating Fund and \$42,000.00 for the Parking Utility Operating Fund for 2024, does not exceed 26.25% of the 2023 budget exclusive of any appropriations made for Debt Service, Capital Improvement Fund, and Public Assistance.

Now, therefore, be it resolved that the following Temporary Budget for the Borough of Freehold for the year 2024 be adopted, and a certified copy of this resolution be forwarded to the Borough's Chief Financial Officer for their records.

BOROUGH OF FREEHOLD
2024 TEMPORARY BUDGET

	<u>2024</u>
	<u>Temporary Budget</u>
	<u>01-07-2024</u>
<u>CURRENT FUND</u>	
<u>IN CAP:</u>	
Office of the Business Administrator:	
Salaries & Wages	53,000.00
Other Expenses	75,000.00
Mayor and Council:	
Salaries & Wages	51,811.00
Other Expenses	1,575.00
Admin/Exec - Clerk's Office:	
Salaries & Wages	36,500.00
Other Expenses	7,400.00
Central Functions:	
Other Expenses	12,000.00
Financial Administration:	
Salaries & Wages	42,000.00
Other Expenses	25,000.00
Audit Services	30,000.00
Collection of Taxes:	
Salaries & Wages	25,000.00
Other Expenses	2,000.00
Assessment of Taxes:	
Salaries & Wages	20,000.00
Other Expenses	7,000.00
Legal Services:	
Other Expenses	80,000.00
Engineering Services:	
Other Expenses	20,000.00
Planning/Zoning Board:	
Salaries & Wages	1,200.00
Other Expenses	5,500.00
Historic Preservation:	
Salaries and Wages	1,300.00
Code Enforcement:	
Salaries & Wages	52,000.00
Other Expenses	10,000.00
Insurance:	
Other Insurance	110,000.00
Workers Comp Insurance	110,000.00
Group Insurance	575,000.00
Police:	
Salaries & Wages	1,300,000.00
Other Expenses	55,000.00
Office of Emergency Management:	
Other Expenses	1,000.00
Fire Department:	
Salaries & Wages	13,500.00
Other Expenses	44,000.00
Fire Prevention:	
Salaries & Wages	19,750.00
Other Expenses	5,000.00
Municipal Prosecutor:	
Salaries & Wages	8,000.00

BOROUGH OF FREEHOLD
2024 TEMPORARY BUDGET

Road Repair and Maintenance:	
Salaries & Wages	190,000.00
Other Expenses	50,000.00
Public Parking Lots:	
Other Expenses	5,000.00
Shade Tree Commission:	
Other Expenses	21,525.00
Refuse Collection:	
Other Expenses	130,000.00
Public Buildings & Grounds:	
Other Expenses	75,000.00
Vehicle Maintenance:	
Other Expenses	10,000.00
Condo Reimbursement:	
Board of Health:	
Salaries & Wages	2,600.00
Other Expenses	10,000.00
Senior Citizens Program:	
Other Expenses	500.00
Parks & Recreation:	
Other Expenses	10,000.00
Park Maintenance:	
Other Expenses	4,000.00
Utility Expenses:	
Electricity	30,000.00
Street Lighting	25,000.00
Telephone	20,000.00
Natural Gas	10,000.00
Gasoline	40,000.00
Landfill/Solid Waste Disposal Costs:	
Other Expenses	165,000.00
Municipal Court:	
Salaries & Wages	72,000.00
Other Expenses	10,000.00
Public Defender:	
Other Expenses	3,250.00
Uniform Construction Code:	
Salaries & Wages	52,000.00
Other Expenses	6,000.00
Contingent	2,625.00
Social Security	75,000.00
Defined Contribution Retirement System	3,150.00
Unemployment Disability	1,000.00

Total IN CAP Salaries & Wages:	1,940,661.00
Total IN CAP Other Expenses:	1,882,525.00

O/S CAP:

Library:	
Salaries & Wages	42,000.00
Other Expenses	75,000.00
Interlocals:	
Health Svces-Freehold Township	20,000.00
Information Technology-Freehold Township	8,000.00

BOROUGH OF FREEHOLD
2024 TEMPORARY BUDGET

Vehicle Maintenance	20,000.00
Plan Review-Freehold Township-S/W	8,000.00
Downtown Freehold-Shared Laborer	
Salaries & Wages	4,400.00
Other Expenses	3,600.00
Electrical Inspections-Freehold Township	1,000.00
NPP-ARP 2023	191,011.00
Body Armor Replacement Program	2,547.62
Neighborhood Preservation Program Grant-S/W	25,000.00
Neighborhood Preservation Program Grant-O/E	100,000.00
Neighborhood Preservation Program Grant-Match-S/W	0.00
Neighborhood Preservation Program Grant-Match-O/E	25,000.00
State of NJ-Lead Grant Assistance Program	22,200.00
Total O/S CAP Salaries & Wages:	79,400.00
Total O/S CAP Other Expenses:	468,358.62

TOTAL GENERAL APPROPRIATIONS	<u>4,370,944.62</u>
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WATER-SEWER UTILITY OPERATING FUND

2024
Temporary Budget
01-07-2024

Salaries & Wages	345,000.00
Other Expenses	400,000.00
M.R.R.S.A.	600,000.00
Interlocal-Freehold Twsp-Water Plant	1,000.00
Social Security	28,000.00
Unemployment Compensation Insurance	500.00

TOTAL WATER/SEWER UTILITY OPERATING BUDGET	<u>1,374,500.00</u>
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2024
Temporary Budget
01-07-2024

PARKING UTILITY OPERATING FUND

Salaries & Wages	24,000.00
Other Expenses	15,000.00
Defined Contribution Retirement System	1,000.00
Social Security	2,000.00

TOTAL PARKING UTILITY OPERATING BUDGET	<u>42,000.00</u>
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