

For public and Trustee(s) attending remotely:

Note: the virtual platform is ZOOM:

<https://us02web.zoom.us/j/86746998258?pwd=NkNNcjRFRjVkdTVRqRUV2dIY5N0NvQT09>

Freehold Public Library
Library Trustees Meeting Agenda

Tuesday, July 23, 2024; 7:00 p.m.

28½ East Main Street, Freehold, New Jersey
732-462-5135

1. Call to order.
2. Roll call: (Trustees): Elisha Carter, Zahra Clarke, Jenny Conger (excused), Michael Faccone, Jane Kaye, Maureen MacCutcheon, Margaret Rogers, Jack Shea (excused). Others: Kathy Mulholland (library director).
3. Opening Statement. *“Notice of this meeting as scheduled has been provided as published in the Trustee’s 2024 meeting schedule, as posted at the library facility; shared on the library’s public calendar; various social media, and monthly newsletter; municipal offices of the Borough of Freehold, and newspapers of record of the Borough of Freehold.”* [N.J.S.A. 10:4-6 (1973)]
4. Renovation Project Update by Anthony Maltese from Abbington Engineering (written report).
5. Reading and Approval of the minutes of the June 2024 meeting.

Motion to Approve by: _____ Seconded by: _____

6. Correspondence:
7. New business:
8. Reopening Activities:
9. Purchase orders (subject to addition):

PO 24-00092-6	Baker & Taylor	Book order	722.33
*PO 24-00844	NJNG/	Natural gas	42.00
*R4-00916	Energysolve		42.00
*PO 24-00842	Spectrotel	July internet/phone	191.13
*PO 24-00760	SHI/ Watchguard	Internet virus protection (3 yr)	724.11
R4-00915	Kathy Mulholland	Eyeglass reimbursement	300.00
PO 24-00786	Proquest	NJ Hist Newspapers & Newspapers.com	2856.00
PO 24-00022	T-Mobile	HotSpots 4/27 -5/26	57.40
PO 24-00695	Office 365	Email 5/6-8/5	85.50
PO 24-00805	My Corporate Hosting Solutions	Domain Renewal	25.00
TOTAL:			\$5,048.47

*expenditures managed, contracted or initiated by the Borough of Freehold/municipal personnel on behalf of the Freehold Public Library/Library Trustees

Motion to Approve by: _____ Seconded by: _____

10. Old Business:

11. Director's Update:

DISCUSSION/FYI:

- Summer programs (scaled back) in progress with between 8 and 12 “big kid volunteers” participating each week in July. Theme is “Adventure Begins at Your Library.”

REPORTS:

- July's newsletter: <https://tinyurl.com/FPL-JUL2024>

- Library “door count” (recent dates to left on chart):
https://docs.google.com/spreadsheets/d/1ahdLE_vPc8t4VdwwYI0jrINvzpedZ8x6Zky4rMdEi04/edit?usp=sharing
- Door count June: 521 (Borough Hall location)
- Computer users June: 213 (Borough Hall location)
- Physical material check-outs (“circs”) June: 126 (Borough Hall location)
- eBooks/downloadable audio via eLibraryNJ (Libby) June: 451; eBooks via Boundless(aka Axis360) June: 0
- Videos: Kanopy videos played June: 3; Access Video On Demand videos June: 4
- Trustee training June: none reported.
 - Sites for Trustee training resource:
https://www.njstatelib.org/services_for_libraries/cetraining/training-for-trustees/

12. Other Renovation Project Update items not included in Architect’s update:

- Kathy’s observations:

13. Open to public discussion

14. Adjournment.

Motion to Adjourn by: _____ Seconded by: _____

Time: _____

Next meetings : Fourth Tuesdays (except December 17) at 7:00 p.m.

August 27
September 24
October 22
November 26
December 17
January 28 [2025]

Agenda closed/published 6/19/2024, 2:30 p.m.
/km