

For public and Trustee(s) attending remotely:

Note: the virtual platform is ZOOM:

<https://us02web.zoom.us/j/86746998258?pwd=NkNNcjRFRjVkJTVRqRUV2dIY5N0NvQT09>

Freehold Public Library
Library Trustees Meeting Agenda

Tuesday, September 24, 2024; 7:00 p.m.
28½ East Main Street, Freehold, New Jersey
732-462-5135

1. Call to order.
2. Roll call: (Trustees): Elisha Carter, Zahra Clarke, Jenny Conger, Jane Kaye, Maureen MacCutcheon, Margaret Rogers, Jack Shea (excused). Others: Kathy Mulholland (library director).
3. Opening Statement. *“Notice of this meeting as scheduled has been provided as published in the Trustee’s 2024 meeting schedule, as posted at the library facility; shared on the library’s public calendar; various social media, and monthly newsletter; municipal offices of the Borough of Freehold, and newspapers of record of the Borough of Freehold.”* [N.J.S.A. 10:4-6 (1973)]
4. Renovation Project Update by Anthony Maltese from Abbington Engineering (written report).
5. Reading and Approval of the minutes of the August 2024 meeting.

Motion to Approve by: _____ Secended by: _____

6. Correspondence:
7. New business:
 - Request by Kathy to change November Trustees meeting date from Tuesday, November 26 to Tuesday, November 12, 7:00 p.m.

Motion to Approve by: _____ Secended by: _____

8. Reopening Activities:

9. Purchase orders (subject to addition):

PO 24-00092-8	Baker & Taylor	Book order	1682.50
*PO 24-01102	NJNG/ Energysolve	Natural gas	42.00
*R4-01172	SafeLife	Starlink/alarm monitoring	177.00
PO 24-01080	Amazon	Hex key	7.86
PO 24-01080	Amazon	snacks/program	31.84
PO 24-01080	Amazon	Karaoke/speaker	99.99
PO 24-01080	Amazon	Tool kits; tool kits; paper towels	287.20
PO 24-01907	Morris Plate Glass	Replace 1 plexi window pane	150.00
PO 24-01080	Amazon	book	5.84
PO 24-00909	Amazon	book	13.99
PO 24-01080	Amazon	supplies	79.94
	Amazon	DVD	8.99
TOTAL:			\$2587.15

*expenditures managed, contracted or initiated by the Borough of Freehold/municipal personnel on behalf of the Freehold Public Library/Library Trustees

Motion to Approve by: _____ Seconded by: _____

10. Old Business:

- Mayor's Alternate to Trustees position open effective August 8, 2024.

11. Director's Update:

DISCUSSION/FYI:

- Friends of the Library started 9/9/24 and will plan an anniversary celebration (which may also be an opening) for December (perhaps Saturday 12/14/24 or during the preceding week).
- Scheduled an author panel program in actual library's children's room for Wednesday, October 30, in anticipation of being open.

REPORTS:

- September's newsletter: <https://tinyurl.com/FPL-SEP2024>
- Library "door count" (recent dates to left on chart):
https://docs.google.com/spreadsheets/d/1ahdLE_vPc8t4VdwwYI0jrINvzpedZ8x6Zky4rMdEi04/edit?usp=sharing
- Door count August: 719 (Borough Hall location)
- Computer users August: 222 (Borough Hall location)
- Physical material check-outs ("circs") August: 173 (Borough Hall location)
- eBooks/downloadable audio via eLibraryNJ (Libby) August: 398. Boundless: no longer gathering circ information; minimal usage (we do not pay for this account).
- Videos: Kanopy videos played August: 11; Access Video On Demand videos August: 8
- Trustee training August: none reported.
 - Sites for Trustee training resource:
https://www.njstatelib.org/services_for_libraries/cetraining/training-for-trustees/

12. Open to public discussion

13. Adjournment.

Motion to Adjourn by: _____ Seconded by: _____

Time: _____

Next meetings : Fourth Tuesdays (except December 17) at 7:00 p.m.

October 22

November 26 [pending: change to November 12]

December 17

January 28 [2025]

Updated 9/12/2024

Agenda closed/published 9/13/2024, 11:30 a.m.

/km