Minutes of Meeting
Lake Topanemus Park Commission

Wednesday, July 17, 2024
Borough Hall
30 Mechanic Street
Freehold, New Jersey 07728

- Call to Order / Statement of Compliance Meeting was called to order at 7:01 pm with the Open Public Meetings Act.

- Roll Call
  Commissioners

Present:	Absent:
Roger Kane	Mike Phillips
Bob Higley	
Joe Luongo	
Chris Kean	
Kirk Tibbett	
Greg Jewell	
Edward Daley	

  Secretary: Lisa Tiedemann
  Guests: Thomas Cook, Michael DiBenedetto, Bill Degnan, Jim Lau, Ed Kuncken, Jessica Schoener and Mary Ann Kenny

- Commissioner Kane introduced Jessica Schoener and Mary Ann Kenny representatives of the Freehold Elks BPOE 1454 – Special Children's Committee. Jessica gave an explanation of the Communication Board, a gift from the committee. Distributed proofs of the board and will order the board. Commissioner's Daley and Tibbett will assist with placement and installation. Commissioners thanked Jessica and the Freehold Elks for their generous donation and are looking forward to seeing the communication board at the lake.

- Review of minutes from June 19, 2024.

Motion to accept the minutes as presented made by Commissioner Luongo, seconded by Commissioner Tibbet. All in favor.

- Correspondence
  - Thomas Cook, Freehold Township Liaison to the Lake Topanemus Commission reported he received communication from the DEP requesting that the weeds on Pond Road were to be cut down. Freehold Township DPW staff cut down the weeds. Discussion with guest Ed Kuncken, local fisherman, about the newly planted grasses which were also cut. Commissioner Daley who received the letter from the DEP and Thomas Cook responded that both the Borough and Township received it.

- Treasurer's report –
  - Commissioner Luongo reported a balance as of July 17, 2024 of $1,344.62. Approval requested for recurring monthly expenses toilet rental $266.00, rebar $24.90, and secretarial services $50.00 - $340.90. Thomas Cook reported that Freehold Township will be paying for the toilet rentals until additional funding from Freehold Township will begin, he requested that Commissioner Luongo send the toilet rental bills to Freehold Township.

Commissioner Luongo requested approval of secretarial services $50.00 and rebar $24.90 - $74.90.

Motion to accept report as presented and approval of expenses made by Commissioner Higley, Seconded by Commissioner Jewell. All in favor.

- Old Business –
  - Lake Restoration – No report at this time.
  - Project Dates –
    - Olde Freehold Day beer concession. Commissioner Kane reported that he would like to set up a volunteer list for the beer concession, boats, and tent. Friday set up of beer garden with tables.
    - Concert held in the park on July 13th was a huge success, with four bands which played for approximately 45 minutes each. Positive feedback from the sponsors who stated they would like to do it again. Commissioner Kane thanked Bob Higley, Kirk Tibbett and Bill Degnan for their assistance at the event. He suggested that the commission should make a proposal to the Participatory Budge committee for lights for the stage, pavilion and shed.
    - Signs installed by the Borough DPW with the parking regulations and violations on Robertsville Road, Lake Drive and Pond Road.
    - Work day project – Saturday July 20, 2024.

- New Business –
  - An invitation was received inviting the commissioners to the Eagle Scout Court of Honor for Tyler Russ at the VFW on August 10, 2024.
  - Commissioners are needed for the wedding on August 27, 2024 to direct traffic and parking.
  - Dedication benches have been moved out of the placement areas and need to be secured.

- Commissioners Report-
  - Commissioner Higley -Reported he cleaned up from Pond Road to the wet land area as well as the porta johns.
  - Commissioner Kean – Questions if Freehold Township cut the vegetation on the berm and noted that the clover is dying.
  - Commissioner Tibbett -No report at this time.
  - Commissioner Daley – Asked if there was any movement on the handicapped parking signs and requests, they be placed closest to the Pond Road entrance.
  - Commissioner Luongo – Requested to talk about the possibility of having senior parking signs.
  - Commissioner Jewell – Stated he will not be available for the July 20th project day.

- Guest Reports –
  - Bill Degnan – Reported the grasses will come back.
  - Jim Lau – Asks if the black fencing will come down for Olde Freehold Day.
  - Mike DiBenedetto – Asks about the veterans parking for Olde Freehold Day.
  - Ed Kuncken -Nothing at this time.

- Public Comments – None

- Adjournment – Meeting adjourned at 8:06 pm
  Motion to adjourn the meeting made by Commissioner Luongo, seconded by Commissioner Kean. All in favor.