

Agenda No. 5/2024

February 15, 2024

A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF  
FREEHOLD WILL BE HELD TUESDAY, FEBRUARY 20, 2024

6:30 PM      REGULAR MEETING

1. Open Public Meetings Notice.
2. Salute to the Flag.
3. Roll Call.
4. Resolution of the Mayor and Council of the Borough of Freehold Honoring Courtney Colford "Monmouth County Volunteer of the Year".
5. Workshop Discussion.
6. Administrator's Report.
7. Approval of Minutes: Council Meeting January 16, 2024.
8. Second Reading and Public Hearing: Ordinance #2024/1 to Amend and Supplement Title 15 "Buildings and Construction" of the Code of the Borough of Freehold Amending Jurisdiction of Sign Committee.  
Resolution Adopting Ordinance #2024/1 and Authorization of Publication.
9. First Reading and Introduction: Ordinance #2024/3 Amending and Supplementing Chapter 18 (Zoning) by Amending Chapter 18.07 the Freehold Center Core Redevelopment Plan.
10. First Reading and Introduction: Ordinance #2024/4 Amending and Supplementing Chapter 10 Vehicles and Traffic).
11. **CONSENT AGENDA** – Note: Matters listed under the items of "Consent Agenda" are required to conduct the day to day operations of the Borough, and will be enacted by (1) motion in the form listed below. There will be no separate discussion of these items. If discussion is desired of any items, that item will be considered separately.

CR-1 Resolution of the Redevelopment Entity as to the 2019 Center Core Rehabilitation Plan: Block 62 Lot 23.01 & 24, 38 East Main Street, Auto Pro Collision, LLC.

CR-2 Authorizing Professional Services Agreement Related to Water and Sewer – CME Associates.

CR-3 Authorizing the Planning Board to Undertake a Preliminary Investigation to

Determine if Certain Properties Identified as the Nestle Facility and More Specifically Set Forth Herein by Block and Lot Constitute a Non-Condemnation Area in Need of Redevelopment Pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 ET SEQ. and Rescinding Resolution No. 120-23.

CR-4 Authorizing Compensation Payment to Sean Healey Upon his Retirement.

CR-5 Confirming Personnel Appointments/Actions:

- a. Appointment of Patricia Berg as Supervising Account Clerk, effective January 1, 2023.
- b. Appointment of Robert Lithgow Jr. to Senior Engineering Aide, effective February 16, 2024.
- c. Appointment of Michele Mastriana as Part-Time Junior Library Assistant for the Freehold Public Library, effective February 20, 2024.
- d. Appointment of Meribel Martinez as Part-Time Library Page for the Freehold Public Library, effective February 20, 2024.

CR-6 Applications:

- a. Taxi Driver License, Aseal Lopez Reyes.
- b. Taxi Driver License, Victor Rios Ruiz.
- c. Taxi Driver License, Fidel Cabrera Garcia.
- d. Taxi Driver License, Elba Pantoja.
- e. Taxi Driver License, Perla Pantoja.
- f. Taxi Driver License, Lourdes Pantoja.
- g. St. Patrick's Day Parade, 3/17/2024, 10:30 AM – 2:30 AM. c/o Freehold Borough Arts Council/DowntownFreehold.com
- h. Raffle Licenses #5 – 8/24, PTO West Freehold Inc., 5/3/24, to be held at Aurum, 17 South Street.

#### **END OF CONSENT AGENDA**

12. Approval of Bills.
13. Public Comments.
14. Council Reports and Comments.
15. Adjournment.

  
TRACI L. DI BENEDETTO, RMC

# Borough of Freehold

## RESOLUTION

### OF THE MAYOR AND COUNCIL OF THE BOROUGH OF FREEHOLD HONORING COURTNEY COLFORD “MONMOUTH COUNTY VOLUNTEER OF THE YEAR”

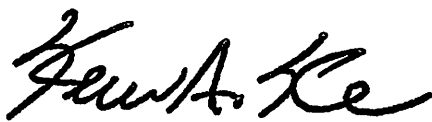
**WHEREAS**, the Mayor and Council of the Borough of Freehold are delighted to honor **Courtney Colford**, Educator and Counselor in the Barkalow Middle School, as the recipient of the “Monmouth County Volunteer of the Year” Award; and,

**WHEREAS**, **Courtney Colford** has been a dedicated and outstanding volunteer with the Municipal Alliance to Prevent Substance Abuse for nine years. She leads the Alliance’s Youth and Education Sub-Committee where she helps find, advocate for, and implement new evidence-based programs for the Alliance to fund. Through her position as the Student Assistance Counselor in the School District and the School Counselor in the Middle School, Courtney is perfectly positioned to advise the Alliance on current trends in School-based prevention programming; and,

**WHEREAS**, anyone who meets **Courtney Colford** instantly notices her kindness, generosity and optimistic outlook on life. The Governing Body of the Borough of Freehold can affirm that her passion for teaching and counseling will have an everlasting positive and encouraging effect on these students; and,

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Freehold hereby recognizes **Courtney Colford** for her dedicated efforts in volunteerism and for giving so freely of her valuable time, energy and abilities.

**BE IT FURTHER RESOLVED** the Mayor and Council of the Borough of Freehold herein expresses its sincere congratulations to **Courtney Colford** on this well-deserved “Monmouth County Volunteer of the Year” Award.



KEVIN A. KANE, MAYOR

February 20, 2024

**BOROUGH OF FREEHOLD  
COUNTY OF MONMOUTH  
#2024/1**

**AN ORDINANCE TO AMEND AND SUPPLEMENT TITLE 15 "BUILDINGS AND  
CONSTRUCTION" OF THE CODE OF THE BOROUGH OF FREEHOLD AMENDING  
JURISDICTION OF SIGN COMMITTEE**

WHEREAS, the Borough of Freehold (the "Borough") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, Title 15.16 regulates the use of signs throughout the Borough; and

WHEREAS, the Governing Body of the Borough has determined that it is in the best interest of the Borough and its citizens to streamline the process for appealing the replacement of non-conforming signs.

NOW, THEREFORE BE IT ORDAINED, by the Mayor and Borough Council of the Borough of Freehold, County of Monmouth, State of New Jersey, as follows:

**Section 1**

Title 15 "Buildings and Construction" of the Code of the Borough of Freehold shall be amended as follows; additions to the current ordinance are noted in underline.

Chapter 15.16            SIGNS

\* \* \*

H. Appeals. Where the zoning officer has denied an application for a sign permit for failure of the applicant to comply with the provisions of this chapter, the applicant may:

1. Appear before the sign subcommittee established by the mayor and council herein, ~~in any instance in which the proposed sign is not specifically permitted but which is not specifically prohibited under this chapter.~~ The applicant shall prepare and submit to the sign subcommittee a notice of appeal prepared on a form approved by the subcommittee which application shall also include a detailed rendering of the proposed sign indicating its dimensions, proposed location, configuration, materials, colors, illuminations and a complete description of all particulars in which the proposed sign does not conform with the requirements of this chapter. The subcommittee shall conduct a hearing at which time the applicant shall present sworn testimony and evidence to support its application for a design waiver. The subcommittee may grant such a waiver where it is satisfied by the evidence presented by the applicant that the strict application or literal enforcement of one or more of the provisions of this chapter is impractical or will exact undue hardship upon the application. The subcommittee shall not grant a design waiver unless it is also satisfied that the relief can be granted without substantial detriment to the public good, will not substantially impair the intent and purpose of the sign ordinance, and the waiver requested is the minimum practical deviation from the sign ordinance to accomplish the applicant's reason for the waiver. Applicants may be the property owner or business operator (with the consent of the

owner) and may appear before the sign subcommittee without an attorney. An owner or business operator must be represented by an officer of the applicant. The applicant shall pay an appeal filing fee of ~~twenty-five~~ one hundred dollars (~~\$25.00~~) (\$100.00) for each sign for which a design waiver is sought ~~or where multiple signs are involved, a total fee computed as the less of twenty-five dollars (\$25.00) per sign or one hundred dollars (\$100.00) total.~~

2. ~~In all instances where the proposed sign is a prohibited sign under this chapter, or in~~ In such instances where the applicant wishes to appeal the decision of the sign subcommittee, the applicant may appeal to the planning board of the borough for a design waiver allowing variations from the requirements of this chapter. The applicant shall pay an appeal filing fee of ~~twenty-five~~ two hundred dollars (~~\$25.00~~) (\$200.00) for each sign for which a design waiver is sought ~~or where multiple signs are involved, a total fee computed as the less of twenty-five dollars (\$25.00) per sign or one hundred dollars (\$100.00) total.~~ The applicant shall prepare and submit to the planning board a notice of appeal prepared on a form approved by the planning board which application shall also include a detailed rendering of the proposed sign indicating its dimensions, proposed location, configuration, materials, colors, illumination and a complete a description of all particulars in which the proposed sign does not conform with the requirements of this chapter. The planning board shall conduct a hearing at which time the applicant shall present sworn testimony and evidence to support its application for a design waiver. The planning board may grant such a design waiver where the waiver requested is the minimum practical deviation from the sign ordinance to accomplish the applicant's reason for the waiver and where it is satisfied by the evidence presented by the applicant that the strict application or literal enforcement of one or more provisions of this ordinance is impractical or will exact undue hardship upon the applicant due to any of the following conditions:

- a. Exceptional narrowness, shallowness or irregular shape of the subject property or the building thereon, or where compliance with this chapter would adversely effect affect the aesthetics of the building's architectural facade;
- b. Exceptional topographic conditions or physical conditions uniquely affecting the property or the buildings thereon;
- c. Any other extraordinary and exceptional situation uniquely affecting the properties or the building thereon or the products or services to be offered thereon;
- d. Circumstances where the applicant's proposed alternate sign materials, colors, or illumination are required due to circumstances beyond the applicant's control such as the necessity to advertise the registered trade or service mark and provided that the proposed alternate substantial conforms to an approved prototype.

3. The sign subcommittee shall consist of ~~three~~ four members appointed by the mayor on an annual basis. The members shall consist of one ~~or more~~ members of the planning board, and the director of code enforcement, the business administrator, and a member of the Historic Preservation Advisory Committee.

4. In the event of an appeal from a denial of the sign subcommittee or where the proposed sign is a prohibited sign or requires a variance, the applicant shall give notice of the application to all property owners within two hundred (200) feet of the subject premises, which notice shall include a description of all particulars in which the proposed sign does not conform with the requirements of this chapter.

## **Section 2**

If any part of this Ordinance shall be deemed invalid such part shall be deemed severable and the invalidity thereof shall not affect the remaining part of this Ordinance.

## **Section 3**

Any Ordinance or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed and superseded.

## **Section 4**

This Ordinance shall take effect upon final passage and publication in accordance with Law.

**BOROUGH OF FREEHOLD**

**COUNTY OF MONMOUTH**

**#2024/3**

**ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 18 (ZONING) BY  
AMENDING CHAPTER 18.07 THE FREEHOLD CENTER CORE REDEVELOPMENT  
PLAN**

WHEREAS, the Mayor and Council of the Borough of Freehold have been designated as the redevelopment entity for the Freehold Center Core Redevelopment Plan ("FCCRP"); and

WHEREAS, a 2019 Center Core Rehabilitation Plan ("Rehabilitation Plan") was prepared by Pennoni, Group Melvin Division, and said Plan was adopted by the governing body on December 16, 2019; and

WHEREAS, the Rehabilitation Plan has been incorporated as part of the zoning ordinance under Chapter 18.070; and

WHEREAS, since its adoption, the governing body has become aware of several areas that needed review and possible revision; and

WHEREAS, Auto Pro Collision, LLC ("Auto Pro") previously was granted preliminary site plan approval, which required certain amendments to the FCCRP; and

WHEREAS, in connection with Applicant's previous approval, the CCRP was amended to indicate, "preexisting auto-related uses are permitted in the Downtown Zone on secondary frontages only. Such uses may be renovated, provided the existing use is not expanded more than 150% of the (footprint or FAR)"; and

WHEREAS, Applicant's property should not be considered secondary frontage and that the building footprint expanded more than the allowed via amendment; and

WHEREAS, Auto Pro appeared before the Governing Body sitting as the Redevelopment Entity seeking to amend its previous approval so as to the reduce the size of the previously granted building footprint and further subdivide the property to grant to the Borough parking; and

WHEREAS, as a result of the amended application, the Governing Body believes it is in the best interest of the Borough to further amend the FCCRP.

NOW, THEREFORE, BE IT ORDAINED that Chapter 18.070, the Freehold Center Core Redevelopment Plan, be amended and supplemented as follows:

**Section I**

It is hereby found and determined that the 2019 Core Center Core Rehabilitation Plan, as amended, is further amended as follows:

### Section 3.a.2

Only Preexisting auto-related uses are permitted in the downtown zone ~~on secondary frontages only~~. Such uses may be renovated, provided the existing use is not expanded more than ~~150~~ 210% of the (footprint ~~or FAR~~).

### Section II

It is hereby found and determined that the aforementioned Amendment to the Rehabilitation Plan will afford maximum practical opportunity consistent with the sound needs of the locality as a whole, for the redevelopment of the area.

### Section III

This amendment to the 2019 Core Center Core Rehabilitation Plan is in conformity with the Local Redevelopment and Housing Law of New Jersey (N.J.S.A. 40A:12A-1 et. seq.), which allows a municipality to designate an "Area in Need of Rehabilitation" and create a Redevelopment Plan to govern the Rehabilitation Area which plan may include area, bulk, design, or other development standards meant to revitalize the area in a way consistent with the municipal goals and objectives identified in the Master Plan.

### Section IV

All other portions of the 2019 Center Core Rehabilitation Plan shall remain in full force and effect.

### Section V

If any part of this Ordinance shall be deemed invalid such part shall be deemed severable and the invalidity thereof shall not affect the remaining part of this Ordinance.

### Section VI

Any Ordinance or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed and superseded.

### Section VII

This Ordinance shall take effect upon final passage and publication in accordance with Law.



**BOROUGH OF FREEHOLD**

**COUNTY OF MONMOUTH**

**#2024/4**

**ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 10 (VEHICLES AND TRAFFIC)**

WHEREAS, the Borough of Freehold (the "Borough") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough has undertaken a review and analysis of parking procedures within the Borough; and

WHEREAS, it is necessary to amend rates, schedules and policies in the metered and time-limit parking areas specified herein.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Freehold as follows:

**Section I**

Title 10 "Vehicles and Traffic" of the Code of the Borough of Freehold shall be amended as follows; additions to the current ordinance are noted in underline; deletions struck out.

**10.14.020 Designation of parking meter zones**

a. The Borough Council is hereby authorized to establish immediately, zones to be known as parking meter zones in and upon such sides and/or such portions of the certain named streets and lots where parking is now or may be hereafter allowed by any ordinance of the Borough of Freehold. Parking meter zones shall be as follows:

1. On both sides of East Main Street/West Main Street between Center Street and Throckmorton Street
2. On the east side of South Street between East Main Street and the rail road tracks.
3. On the North side of Court Street between West Main Street and Lafayette Place.
4. Market Yard Parking Lot
5. McGackin Lot
6. Borough Hall Lot

7. On the south side of Mechanic Street between South Street and Hudson Street.

#### 10.14.090 Metered and Time Limit Parking Schedule

In accordance with the provisions of §10.14.020, no person shall park a vehicle for longer than the time limit shown upon any of the following described lots, streets, or parts of streets:

Facility	Metered Parking			
	11:00 a.m. to 5 p.m.		5:00 p.m. to 3 a.m.	
	Time Limit	Fee per hour	Time Limit	Fee per hour
East Main Street, West Main Street, Court Street, and South Street <u>and Mechanic Street spaces</u>	3 hours	\$1.00	None	\$2.00
McGackin Lot	None	\$1.00	None	\$2.00
Market Yard Lot	None	\$1.00	None	\$2.00
Borough Hall Lot	None	\$1.00	None	\$2.00
Selected Spaces in Borough Hall Lot	15 min.	Free for Visitors	None	\$2.00

Facility	Metered Parking			
	9:00 a.m. to 9:00 p.m.		9:00 p.m. to 3 a.m.	
	Time Limit	Fee per hour	Time Limit	Fee per hour
Dedicated Spots in Back of Library	20 min.	Free for Library	None	\$2.00

Should the Governing Body suspend metered parking in accordance with 10.14.015, there shall be a 2-hour time limit for general parking in the McGackin Lot, the Borough Hall Lot and the Market Yard Lots.

\* \* \*

#### 10.20.030 Parking time limited in public parking lots.

No person shall park a vehicle in any public parking lot in the borough for longer than the time indicated in this chapter.

A. Reserved. In the public parking lot bound by Court Street and Throckmorton Street and Broad Street and West Main Street, there is created a restriction on time parking of three hours.

\* \* \*

### Chapter 10.24 Permit Parking Areas

#### 10.24.010 Permit Parking Established

Designated permit parking areas are established within the public parking areas owned and operated by the borough where indicated.:

10.24.015 Parking permits. The following permits are hereby established:

A. Business/Employee, which are available to employees of businesses whose locations are contiguous to the Market Yard Parking Lot. These permits shall allow parking for eligible applicants in the designated areas in the Market Yard Parking Lot and the Court Street/Broad Street Parking Lot between the hours of 8:00 a.m. to ~~5:00 p.m.~~ 6:00 p.m. on Mondays through Saturdays.

B. Overnight Business, which are available to businesses whose locations are contiguous to the Market Yard Parking Lot. These permits shall allow parking for eligible applicants in the designated areas 24 hours per day.

C. Resident, which are available to persons residing in properties contiguous to the Market Yard Parking Lot. These permits shall allow parking for eligible applicants in the designated areas in the Market Yard Parking Lot and the Court Street/Broad Street Parking Lot.

D. Hotel Parking, which are available to hotels contiguous to the Market Yard Parking Lot. These permits shall allow parking for eligible applicants in the designated areas 24 hours per day. The number of issued permits shall be limited to the number of rooms in the hotel.

\* \* \*

B. Eligibility

\* \* \*

4. Hotel Parking Permits.

a. All Hotel Parking Permits must be requested by specifically designated employees of the hotel.

\* \* \*

**10.24.080 Fees.**

A. Employee Permits may be obtained on either a quarterly or an annual basis upon payment of the appropriate fee noted herein. Overnight Business and Resident Permits shall be obtained on an annual basis. In the case of permits issued after the beginning of the annual period, which shall commence on January 1 of each year, the fee shall be prorated for each quarter remaining from the effective date of the permit to and including the last day of the annual period. Hotel Parking Permits shall be obtained on an annual basis.

B. The Borough Council by resolution shall establish the fees associated with the permit; however, unless modified, the cost of the permit shall increase five (5%) percent per year.

1. Employee permits: Beginning in 2024, the annual fee is \$124.00 per permit; the quarterly permit fee is \$35.00 per permit.

2. Overnight Business permits: Beginning in 2024, the annual fee shall be \$10.00 per permit. There shall be a limit of three (3) permits per business.

3. Resident permits: Beginning in 2024, the annual fee shall be \$150.00 per permit.
4. Hotel Parking permits. Beginning in 2024, the annual fee shall be \$200 per permit per room.

\* \* \*

## **Section II**

If any part of this Ordinance shall be deemed invalid such part shall be deemed severable and the invalidity thereof shall not affect the remaining part of this Ordinance.

## **Section III**

Any Ordinance or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed and superseded.

## **Section IV**

This Ordinance shall take effect upon final passage and publication in accordance with Law.

OFFERED BY:				SECONDED BY:					
	AYE	NAY	ABSENT	ABSTAIN		AYE	NAY	ABSENT	ABSTAIN
DI BENEDETTO					REICH				
FRIEDMAN					ROGERS				
JORDAN					SHUTZER				

I, TRACI L. DI BENEDETTO, CLERK OF THE BOROUGH OF FREEHOLD, DO HEREBY CERTIFY THE FOLLOWING RESOLUTION WAS ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF FREEHOLD AT A MEETING HELD ON: FEBRUARY 20, 2024.

TRACI L. DI BENEDETTO, RMC, BOROUGH CLERK

**Resolution No.  
Agenda #5/2024**

**RESOLUTION OF THE REDEVELOPMENT ENTITY AS TO THE 2019 CENTER  
CORE REHABILITATION PLAN**

**Re: Block 62 Lot 23.01 & 24  
38 East Main Street  
Auto Pro Collision, LLC**

WHEREAS, Auto Pro Collision, LLC (“Applicant”), was previously granted an approval by the Mayor and Council, acting as Redevelopment Entity, to subdivide certain lots and expand the building footprint; and

WHEREAS, said approval was memorialized on November 16, 2020 in Resolution 155-20, and

WHEREAS, the Borough Planning Board previously granted Minor Subdivision and Site Plan approval for lot line adjustment and expand the building footprint via Resolution PB-SD-2021-002, dated January 18, 2022; and

WHEREAS, in connection with Applicant’s previous approval that the CCRP was amended on November 2, 2020 to indicate, “preexisting auto-related uses are permitted in the Downtown Zone on secondary frontages only. Such uses may be renovated, provided the existing use is not expanded more than 150% of the (footprint or FAR)”; and

WHEREAS, the Applicant appeared before the Mayor and Council acting as redevelopment entity on September 18, 2023 and the governing body made certain findings so as to allow an expansion of up to 190% of the footprint; and

WHEREAS, due to an error on a table in the submitted plans, the increase that was presented to the Rehabilitation Entity exceeded 190%; and

WHEREAS, the previous submission sought approval to amend the previous approval so as to reduce the size of the previously granted building footprint and further subdivide the property to grant to the Borough parking, which was approved by the Redevelopment Entity; and

WHEREAS, the application has been reviewed by the Borough Engineer who has submitted a report to the Mayor and Council, dated January 11, 2024; and

WHEREAS, the engineer has determined that the proposed use is a conditionally permitted use in the Center Core Rehabilitation Plan (CCRP); and

WHEREAS, Applicant's property should not be considered secondary frontage and that the building footprint expanded more than the allowed via amendment; and

WHEREAS, the Applicant appeared before the Mayor and Council acting as redevelopment entity on February 5, 2024 and the governing body made the following findings of fact and law:

1. Subject to the amended provisions noted herein, Resolution 155-20, dated November 16, 2020, and Resolution 218-23 dated November 21, 2023 of the Redevelopment Entity is incorporated and remains in full force and effect.

2. That the proposed improvement will result in a building footprint expansion of 210% from 4,447 square feet to 9,302 square feet.

3. That it is recommended that only pre-existing auto-related uses are permitted in the Downtown Zone.

4. It is the further recommendation that any renovation be permitted provided that the existing use is not expanded by more than 210% of the footprint.

NOW THEREFORE, BE IT RESOLVED, acting as the Redevelopment Entity, that it recommends amendment to Section 3.a.2 of the 2019 Core Redevelopment Plan which states: "Preexisting auto-related uses are permitted in the downtown zone on secondary frontages only. Such uses may be renovated, provided the existing use is not expanded more than 150% of the (footprint or FAR)" to limit the auto-related uses to only those that are preexisting as well as to allow for a greater percentage of expansion.

BE IT FURTHER RESOLVED that the Council refers the Ordinance amending the 2019 Core Redevelopment Plan to the Freehold Borough Planning Board for its review.

BE IT FURTHER RESOLVED that the Borough Clerk provide a certified copy of this resolution to the applicant, planning board secretary, the zoning officer, Borough engineer and Borough planner.

OFFERED BY:				SECONDED BY:			
AYE	NAY	ABSENT	ABSTAIN	AYE	NAY	ABSENT	ABSTAIN
DI BENEDETTO				REICH			
FRIEDMAN				ROGERS			
JORDAN				SHUTZER			

I, TRACI L. DI BENEDETTO, CLERK OF THE BOROUGH OF FREEHOLD, DO HEREBY CERTIFY THE FOLLOWING RESOLUTION WAS ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF FREEHOLD AT A MEETING HELD ON: FEBRUARY 20, 2024.

TRACI L. DI BENEDETTO, RMC, BOROUGH CLERK

**Resolution No.  
Agenda #5/2024**

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT  
RELATED TO WATER AND SEWER -- CME ASSOCIATES**

WHEREAS, the Borough of Freehold, County of Monmouth (the "Borough") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough requires professional engineers to oversee the water and sewer utilities; and

WHEREAS, the Borough previously qualified CME Associates pursuant to a Request for Qualifications to perform such work; and

WHEREAS, CME submitted a proposal, dated February 6, 2024, to provide professional engineering services for water and sanitary sewer services; and

WHEREAS, CME proposed to provide the necessary engineering services for a sum not to exceed \$40,000; and

WHEREAS, the Freehold Borough Governing Body is awarding this contract under a "fair and open process" that has included public solicitation of qualifications; and

WHEREAS, the Chief Financial Officer has certified that, contingent upon Council approval and inclusion of said item in the Temporary Budget and the adopted 2024 Budget, sufficient funds for said contract will be made available in the following account 4-09-8-800-331; and

WHEREAS, this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law because the service to be provided are services requiring considerable training and specialized study.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Freehold as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. That the Mayor is hereby authorized to execute a professional services agreement with CME Associates in accordance with the proposal submitted in an amount not to exceed \$40,000; and

3. That an executed copy of the Contract and a copy of this Resolution shall be filed in the office of the Municipal Clerk and shall be available there for public inspection in accordance with law.

4. The Borough Clerk shall forward a certified copy of this resolution to the Borough Finance Officer, the Borough Administrator, and CME Associates.



JOHN H. ALLGAIR, PE, PP, LS (1983-2001)  
DAVID J. SAMUEL, PE, PP, CME  
JOHN J. STEFANI, PE, LS, PP, CME  
JAY B. CORNELL, PE, PP, CME  
MICHAEL J. McCLELLAND, PE, PP, CME  
GREGORY R. VALES, PE, PP, CME



February 06, 2024

BRUCE M. KOCH, PE, PP, CME  
LOUIS J. FLOSKONKA, PE, CME  
TREVOR J. TAYLOR, PE, PP, CME  
BEHRAM TURAN, PE, LSRP  
LAURA J. NEUMANN, PE, PP  
DOUGLAS ROHMEYER, PE, OFM, CME  
ROBERT J. RUSSO, PE, PP, CME  
JOHN J. HESS, PE, PP, CME  
KEITH CHIARAVALLI, PE, CME

**Via Electronic ([sgallo@freeholdboro.org](mailto:sgallo@freeholdboro.org)) & 1<sup>st</sup> Class Mail**

Borough of Freehold  
30 Mechanic Street  
Freehold, NJ 07728

Attn: Stephen J. Gallo  
Business Administrator

**Re: *Fee Estimate for Professional Engineering Services  
For Miscellaneous Water & Sanitary Sewer  
Borough of Freehold, Monmouth County, NJ  
Proposal No. 2024-045***

Dear Mr. Gallo:

We are pleased to submit our fee estimate for professional engineering services for water and sanitary services. Included in our professional engineering services to be performed throughout the year 2024 will be the following:

- Provide professional engineering services to the Borough on as needed basis for matters related with the Borough's Potable Water and Sanitary Sewerage System;
- Review ongoing maintenance and water quality issues with the Borough's Water Treatment Plant;
- Review the connection fee ordinance and prepare new connection fees with the assistance of the Borough CFO and/or Auditor;
- Provide field inspections as needed for sanitary sewer main and potable water main extensions and connections;
- Attend meetings with the Borough, as requested;
- Interact with applicable Borough personnel, contractors, other consultants and governmental agencies, as required;
- Perform Developer related Site Plan reviews for proposed connections and extensions to the Borough's water system and sanitary sewerage collection system (to be funded through Developer's escrow accounts); and,

S:\Freehold Borough\Proposals\24-02-06 Proposal for Miscellaneous Engineering Services.docx

CONSULTING AND MUNICIPAL ENGINEERS  
NJ CERTIFICATE OF AUTHORIZATION NO. 24GA2835900

1460 ROUTE 9 SOUTH • HOWELL, NEW JERSEY 07731 • (732) 462-7400 • FAX: (732) 409-0756



Stephen J. Gallo  
Borough of Freehold  
Re: Fee Estimate for Professional Engineering Services

February 6, 2024  
Proposal No. 2024-045  
Page 2

- If requested by the Borough, prepare such engineering analysis, reports, surveys, design plans, specifications, applicable permit applications, cost estimates and construction administration for water and sanitary sewer related projects or other engineering related projects to be authorized by the Borough Council.

The above services will be invoiced Hourly with a **Not to Exceed fee of \$40,000.00.**

Should this fee estimate meet your approval, please provide our office with a professional services agreement or resolution as an indication of the work to proceed. In the meantime, should you have any questions concerning this matter, please do not hesitate to contact this office.

Very truly yours,  
CME Associates

Trevor J. Taylor, PE, PP, CME  
*For the Firm*

TT:pv

OFFERED BY:				SECONDED BY:					
	AYE	NAY	ABSENT	ABSTAIN		AYE	NAY	ABSENT	ABSTAIN
DI BENEDETTO					REICH				
FRIEDMAN					ROGERS				
JORDAN					SHUTZER				

I, TRACI L. DI BENEDETTO, CLERK OF THE BOROUGH OF FREEHOLD, DO HEREBY CERTIFY THE FOLLOWING RESOLUTION WAS ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF FREEHOLD AT A MEETING HELD ON: FEBRUARY 20, 2024.

TRACI L. DI BENEDETTO, RMC, BOROUGH CLERK

**Resolution No.  
Agenda #5/2024**

**RESOLUTION OF THE COUNCIL OF THE BOROUGH OF FREEHOLD  
AUTHORIZING THE PLANNING BOARD TO UNDERTAKE A  
PRELIMINARY INVESTIGATION TO DETERMINE IF CERTAIN  
PROPERTIES IDENTIFIED AS THE NESTLE FACILITY AND MORE  
SPECIFICALLY SET FORTH HEREIN BY BLOCK AND LOT  
CONSTITUTE A NON-CONDEMNATION AREA IN NEED OF  
REDEVELOPMENT PURSUANT TO THE LOCAL REDEVELOPMENT  
AND HOUSING LAW, N.J.S.A. 40A:12A-1 *ET SEQ.* AND RESCINDING  
RESOLUTION NO. 120-23**

**WHEREAS**, the Local Redevelopment and Housing Law, *N.J.S.A. 40A:12A-1, et seq.* (the “**Redevelopment Law**”), authorizes municipalities to determine whether certain real property constitute areas in need of redevelopment; and

**WHEREAS**, to determine whether certain parcels of land constitute areas in need of redevelopment under the Redevelopment Law, the municipal council (“**Municipal Council**”) of the Borough of Freehold, County of Monmouth, State of New Jersey (the “**Borough**”) must authorize the planning board of the Borough (the “**Planning Board**”) to conduct a preliminary investigation of the area and make recommendations to the Municipal Council; and

**WHEREAS**, the Borough has been advised that the site of the Nestle plant in the Borough may be closing due to, among other things, obsolescent and capacity limitations; and

**WHEREAS**, the Borough believes that the powers afforded a municipality under the Redevelopment Law and related statutes may provide the Borough with the tools required to assist the property owner in improving such facility to eliminate such obsolescence or capacity limitations or, in the event the facility is closed, prevent the further deterioration of the property and area.; and

**WHEREAS**, on May 15, 2023, the Borough adopted Resolution No. 120-23 authorizing the Planning Board to undertake a preliminary investigation of Block 70, Lot 8, Block 93, Lots 1.02 and 50, and Block 43, Lots 28, 29, 30, 31, 33 and 41.01 (the “**Initial Study Area**”) on the tax map of the Borough to determine if those properties met the criteria in the Redevelopment Law

for designation as a condemnation redevelopment area, authorizing the Borough to use the power of eminent domain; and

**WHEREAS**, on July 17, 2023, the Borough adopted a resolution authorizing Beacon Planning and Consulting Services, LLC ("**Beacon**") to prepare a redevelopment study (the "**Study**") for the Initial Study Area; and

**WHEREAS**, following adoption of Resolution No. 120-23, Block 43, Lots 28, 29, 30, 31, 33 and 41.01 were removed from Beacon's Study for being outside of the Borough's jurisdiction; and

**WHEREAS**, the Municipal Council believes it is in the best interest of the Borough to investigate Block 70, Lot 8, and Block 93, Lot 1.02 and 50 (the "**Study Area**") on the tax map of the Borough as a non-condemnation area in need of redevelopment rather than a condemnation area in need of redevelopment; and

**WHEREAS**, the Municipal Council therefore authorizes and directs the Planning Board to conduct an investigation of the Study Area to determine whether these parcels meet the criteria set forth in the Redevelopment Law, specifically *N.J.S.A. 40A:12A-3* and *N.J.S.A. 40:12A-5*, and should be designated as an area in need of redevelopment without the powers of eminent domain (the "**Non-Condensation Study Area**"); and

**WHEREAS**, the redevelopment area determination requested hereunder authorizes the Borough and Municipal Council to use all those powers provided by the Redevelopment Law for use in a redevelopment area, excluding the power of eminent domain (hereinafter referred to as a "**Non-Condensation Redevelopment Area**"); and

**WHEREAS**, this Resolution No. \_\_\_\_-24 hereby replaces and rescinds Resolution No 120-23 and renders such Resolution null and of no further effect.

**NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE BOROUGH OF FREEHOLD, NEW JERSEY AS FOLLOWS:**

**Section 1.** The foregoing recitals are incorporated herein as if set forth in full.

**Section 2.** All resolutions and parts of resolutions inconsistent herewith, including but not limited to Resolution No. 120-23, are hereby replaced.

**Section 3.** The Planning Board is hereby authorized and directed to conduct an investigation pursuant to *N.J.S.A. 40A:12A-6* to determine whether the Non-Condensation Study Area satisfies the criteria set forth in *N.J.S.A. 40A:12A-5* to be designated as a Non-Condensation Redevelopment Area.

**Section 4.** As part of its investigation, the Planning Board shall prepare a map showing the boundaries of the Non-Condensation Study Area and the location of the parcels contained therein and appended thereto shall be a statement setting forth the basis of the investigation.

**Section 5.** The Planning Board shall conduct a public hearing in accordance with the Redevelopment Law, specifically *N.J.S.A. 40A:12A-6*, after giving due notice of (i) the proposed boundaries of the Non-Condensation Study Area and stating that a map has been prepared and can be inspected at the Borough Clerk's office and (ii) the date of the hearing to any persons who are interested in or would be affected by a determination that the Non-Condensation Study Area is a Non-Condensation Redevelopment Area. The notice of the hearing shall specifically state that the redevelopment area determination shall not authorize the Borough or Municipal Council to exercise the power of eminent domain to acquire any property within the Non-Condensation Study Area.

**Section 6.** At the public hearing, the Planning Board shall hear from all persons who are interested in or would be affected by a determination that the Non-Condensation Study Area is an area in need of redevelopment. All objections to a determination that the Non-Condensation Study Area is an area in need of redevelopment and evidence in support of those objections shall be received and considered by the Planning Board and made part of the public record.

**Section 7.** After conducting its investigation, preparing a map of the Non-Condensation Study Area, and conducting a public hearing at which all objections to the designation are received and considered, the Planning Board shall make a recommendation to the Municipal Council as to whether the Municipal Council should designate all or some of the Non-Condensation Study Area as a Non-Condensation Redevelopment Area.

**Section 8.** The designation of all or some of the Non-Condensation Study Area as a Non-Condensation Redevelopment Area, if such designation is made, shall not authorize the Borough and Municipal Council to use the power of eminent domain.

**Section 9.** This Resolution shall take effect immediately.

OFFERED BY:				SECONDED BY:			
AYE	NAY	ABSENT	ABSTAIN	AYE	NAY	ABSENT	ABSTAIN
DI BENEDETTO				REICH			
FRIEDMAN				ROGERS			
JORDAN				SHUTZER			

I, TRACI L. DI BENEDETTO, CLERK OF THE BOROUGH OF FREEHOLD, DO HEREBY CERTIFY THE FOLLOWING RESOLUTION WAS ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF FREEHOLD AT A MEETING HELD ON: FEBRUARY 20, 2024.

TRACI L. DI BENEDETTO, RMC, BOROUGH CLERK

**Resolution No.  
Agenda #5/2024**

**RESOLUTION OF THE BOROUGH OF FREEHOLD,  
COUNTY OF MONMOUTH, STATE OF NEW JERSEY,  
AUTHORIZING COMPENSATION PAYMENT TO  
SEAN HEALEY UPON HIS RETIREMENT**

WHEREAS, Sean Healey has submitted his retirement from Freehold Borough Police Department effective February 1, 2024; and

WHEREAS, Sean Healey has accumulated earned time to be compensated for in retirement as follows:

227.75 Sick Hours	\$	14,617.20
288.00 Vacation Hours		18,484.10
Comp Hours		<u>3,385.55</u>
Total		<u>\$ 36,486.85</u>

WHEREAS, in accordance with N.J.A.C. 5:30-15.4, sufficient documentation has been certified as being due by the Chief Financial Officer, Kathleen Caruso, for the above accumulated earned time.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Freehold, County of Monmouth, State of New Jersey, that they hereby approve the payment of \$36,486.85 to Sean Healey upon his retirement effective February 1, 2024 for the above accumulated earned time to be paid on February 29, 2024.

OFFERED BY:				SECONDED BY:			
AYE	NAY	ABSENT	ABSTAIN	AYE	NAY	ABSENT	ABSTAIN
DI BENEDETTO				REICH			
FRIEDMAN				ROGERS			
JORDAN				SHUTZER			

I, TRACI L. DI BENEDETTO, CLERK OF THE BOROUGH OF FREEHOLD, DO HEREBY CERTIFY THE FOLLOWING RESOLUTION WAS ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF FREEHOLD AT A MEETING HELD ON: FEBRUARY 20, 2024.

TRACI L. DI BENEDETTO, RMC, BOROUGH CLERK

**Resolution No.  
Agenda #5/2024**

**RESOLUTION CONFIRMING PERSONNEL APPOINTMENTS / ACTIONS**

Whereas, Freehold Borough operating departments require various types of personnel resources in order to effectively perform municipal services for its residents.

Now, therefore, be it resolved by the Mayor and Council of the Borough of Freehold, in the County of Monmouth, in the State of New Jersey, that consent be given for the following personnel actions:

- a. Appointment of Patricia Berg as Supervising Account Clerk, effective January 1, 2023.
- b. Appointment of Robert Lithgow Jr. to Senior Engineering Aide, effective February 16, 2024.
- c. Appointment of Michele Mastriana as Part-Time Junior Library Assistant for the Freehold Public Library, effective February 20, 2024.
- d. Appointment of Merribel Martinez as Part-Time Library Page for the Freehold Public Library, effective February 20, 2024.

Be it further resolved that the Borough Administrator is hereby authorized to implement these actions.

STEPHEN J. GALLO  
BUSINESS ADMINISTRATOR

OFFERED BY:				SECONDED BY:			
AYE	NAY	ABSENT	ABSTAIN	AYE	NAY	ABSENT	ABSTAIN
DI BENEDETTO				REICH			
FRIEDMAN				ROGERS			
JORDAN				SHUTZER			

I, TRACI L. DI BENEDETTO, CLERK OF THE BOROUGH OF FREEHOLD, DO HEREBY CERTIFY THE FOLLOWING RESOLUTION WAS ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF FREEHOLD AT A MEETING HELD ON: FEBRUARY 20, 2024.

TRACI L. DI BENEDETTO, RMC, BOROUGH CLERK

**Resolution No.  
Agenda #5/2024**

**RESOLUTION APPROVING THE FOLLOWING APPLICATIONS:**

- a. Taxi Driver License, Aseal Lopez Reyes.
- b. Taxi Driver License, Victor Rios Ruiz.
- c. Taxi Driver License, Fidel Cabrera Garcia.
- d. Taxi Driver License, Elba Pantoja.
- e. Taxi Driver License, Perla Pantoja.
- f. Taxi Driver License, Lourdes Pantoja.
- g. St. Patrick's Day Parade, 3/17/2024, 10:30 AM – 2:30 AM. c/o Freehold Borough Arts Council/DowntownFreehold.com
- h. Raffle Licenses #5 – 8/24, PTO West Freehold Inc., 5/3/24, to be held at Aurum, 17 South Street.



**BOROUGH OF FREEHOLD - SCHEDULE OF BILLS FOR APPROVAL**

**February 20, 2024**

**CURRENT FUND**

Freehold Borough Payroll	Pay #1 Add'l XGD- pd 1/17/2024	\$ 3,171.66
Freehold Borough Payroll	Pay #2 - pd 1/30/2024	350,888.13
EnergySolve, LLC	Utilities - pd 2/8/2024	24,759.53
		<u>\$ 378,819.32</u>

**WATER-SEWER OPERATING FUND**

Freehold Borough Payroll	Pay #2 - pd 1/30/2024	64,934.15
EnergySolve, LLC	Utilities - pd 2/8/2024	3,563.88
		<u>\$ 68,498.03</u>

**PARKING UTILITY OPERATING ACCOUNT**

Freehold Borough Payroll	Pay #2 - pd 1/30/2024	6,212.62
EnergySolve, LLC	Utilities - pd 2/8/2024	334.67
		<u>\$ 6,547.29</u>

**TRUST OTHER ACCOUNT**

Freehold Borough Payroll	Pay #2 - pd 1/30/2024	\$ 5,280.00
		<u>\$ 5,280.00</u>

**PAYROLL ACCOUNT**

Freehold Borough Payroll	Pay #2 - pd 1/30/2024	11,597.96
		<u>\$ 11,597.96</u>

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FREEHOLD BOROUGH  
Bill List By Vendor Id

Page No: 1

P.O. Type: All  
Range: First to Last  
Format: Detail without Line Item Notes  
Vendors: All  
Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00264 ACTION UNIFORM CO. LLC														
23-01694 12/22/23 Combination Fire/Wear Boots														
1 Combination Fire/Wear Boots				240.00	3-01-2 -200-506			B FIRE DEPT - TRAVEL/TRAINING	R	12/22/23	02/15/24		57086	N
Vendor Total:				240.00										
01199 AMAZON.COM SERVICES, INC.														
23-01754 01/04/24 DEC LIBRARY SUPPLIES														
1 DEC LIBRARY SUPPLIES				2,026.89	3-01-7 -750-298			B PUBLIC LIBRARY - FURNITURE & SUPPLIES	R	12/31/23	02/15/24		1GF9TM339YH9	N
24-00024 01/23/24 JANUARY SUPPLIES														
1 SPOOKTACULAR DANCE SUPPLIES				537.04	T-15-9 -900-515			B COMMUNITY EVENTS - SPOOKTACULAR	R	01/23/24	02/15/24		1GF9TM339YH9	N
2 PRINTER INK				327.74	4-01-2 -200-298			B FIRE DEPT - SUPPLIES	R	01/23/24	02/15/24		1GF9TM339YH9	N
3 UTILITY BAG				35.99	T-15-9 -900-514			B COMMUNITY EVENTS - MEMORIAL DAY PARADE	R	01/23/24	02/15/24		1GF9TM339YH9	N
4 CHIPS				21.86	T-15-9 -900-515			B COMMUNITY EVENTS - SPOOKTACULAR	R	01/23/24	02/15/24		1GF9TM339YH9	N
5 SIGNS				221.94	4-01-3 -300-261			B ROAD REPAIR & MAINT - SIGNS, PAINTING	R	01/23/24	02/15/24		1GF9TM339YH9	N
6 COIN TUBES				20.89	4-10-8 -800-151			B PARKING ADMIN - SUPPLIES	R	01/23/24	02/15/24		1GF9TM339YH9	N
9 DANCE SUPPLIES				43.82	T-15-9 -900-515			B COMMUNITY EVENTS - SPOOKTACULAR	R	01/23/24	02/15/24		1GF9TM339YH9	N
10 CARBON FILTERS				176.19	4-01-7 -750-171			B PUBLIC LIBRARY - BLDG MAINT/REPAIR	R	01/23/24	02/15/24		1GF9TM339YH9	N
11 HANDLES, AC BLOWER MOTER				78.97	4-01-3 -300-298			B ROAD REPAIR & MAINT - SUPPLIES	R	01/23/24	02/15/24		1GF9TM339YH9	N
12 SCREEN PROTECTOR				7.87	4-09-8 -815-298			B WATER SERVICE -MISC. SUPPLIES	R	01/23/24	02/15/24		1GF9TM339YH9	N
13 HINGES, TRAILER LIGHTS, MUDFLA				133.75	4-09-8 -815-298			B WATER SERVICE -MISC. SUPPLIES	R	01/23/24	02/15/24		1GF9TM339YH9	N
14 REF SHIRTS, WALKIE TALKIES				461.93	T-16-9 -900-503			B RECREATION-BASKETBALL PROGRAM	R	01/23/24	02/15/24		1GF9TM339YH9	N
15 CREDIT BATTERY, TRAIL CAMERAS				214.99	3-01-2 -240-226			B POLICE DEPT - EQUIPMENT M & R	R	01/23/24	02/15/24		1H6CWC9H9G4X	N
				1,853.00										
Vendor Total:				3,879.89										
01225 AMERICAN WEAR INC														
24-00041 01/23/24 JANUARY UNIFORMS														
1 JANUARY UNIFORMS-STs/RDS				193.48	4-01-3 -300-208			B ROAD REPAIR & MAINT - UNIFORMS	R	01/23/24	02/15/24		10164698	N
2 JANUARY UNIFORMS-W/S				253.28	4-09-8 -800-208			B W/S ADMIN -- UNIFORMS	R	01/23/24	02/15/24		10164696	N



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FREEHOLD BOROUGH  
Bill List By Vendor Id

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Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	1099 Excl
01821 GANNETT MEDIA CORP								
	24-00025 01/23/24 JANUARY LEGAL ADS							
	1 AD 9725562 MEETINGS		64.04 4-01-1 -101-314	B ADM/EXEC. PRINTING LEGAL NOTIC	R	01/23/24 02/15/24	6173743	N
	2 AD 9726191 AWARDS/APPOINTMENTS		67.56 4-01-1 -101-314	B ADM/EXEC. PRINTING LEGAL NOTIC	R	01/23/24 02/15/24	6173743	N
	3 AD 9725648 AWARDS/APPOINTMENTS		51.28 4-01-1 -101-314	B ADM/EXEC. PRINTING LEGAL NOTIC	R	01/23/24 02/15/24	6173743	N
	4 AD 9735951 PL BD MEETINGS		71.08 4-01-1 -160-151	B PLANNING BOARD - SUPPLIES	R	01/23/24 02/15/24	6173743	N
	5 AD 9735398 PL BD AWARD/APPOINT		52.60 4-01-1 -160-151	B PLANNING BOARD - SUPPLIES	R	01/23/24 02/15/24	6173743	N
	6 AD 9738014 BD OF HEALTH		58.76 4-01-4 -400-151	B BOARD OF HEALTH - SUPPLIES	R	01/23/24 02/15/24	6173743	N
	7 AD 9756271 GREEN ACRES		54.36 4-01-1 -101-314	B ADM/EXEC. PRINTING LEGAL NOTIC	R	01/23/24 02/15/24	6173743	N
	8 AD 9758624 PROF SERVICES		47.52 4-01-1 -101-314	B ADM/EXEC. PRINTING LEGAL NOTIC	R	01/23/24 02/15/24	6173743	N
	9 AD 9758694 CONTRACT AWARDS		75.92 4-01-1 -101-314	B ADM/EXEC. PRINTING LEGAL NOTIC	R	01/23/24 02/15/24	6173743	N
	10 AD 9762442 PL BOARD NOTICE		48.20 4-01-1 -160-151	B PLANNING BOARD - SUPPLIES	R	01/23/24 02/15/24	6173743	N
	11 AD 9781154 NOTICE TO BID		93.08 4-01-1 -101-314	B ADM/EXEC. PRINTING LEGAL NOTIC	R	01/23/24 02/15/24	6173743	N
	12 AD 9770213 HPC MEETINGS		63.60 4-01-1 -115-151	B BUS. ADM PRINTNG,SUPPLY,EQUIP.	R	01/23/24 02/15/24	6173743	N
			748.00					
	Vendor Total:		748.00					
01925 ATLANTIC PLUMBING SUPPLY CORP								
	23-00937 07/28/23 Copper,Yokes,Saw Blades,Etc.			B				
	3 Copper,Saw Blades		598.20 3-09-8 -815-298	B WATER SERVICE -MISC. SUPPLIES	R	07/28/23 02/15/24	53926579.002	N
	Vendor Total:		598.20					
01931 ATLANTIC TOMORROWS OFFICE								
	24-00086 01/26/24 LIBRARY COPIER CONTRACT							
	1 LIBRARY COPIER CONTRACT		441.00 4-01-7 -750-236	B PUBLIC LIBRARY --MISCELLANEOUS	R	01/26/24 02/15/24	744598	N
	Vendor Total:		441.00					
02114 AVIDXCHANGE, INC.								
	24-00038 01/23/24 2024 - UTILITY BILLING			B				
	4 01/2024 - UTILITY BILLING		195.80 4-01-1 -135-349	B FINANCE - UTILITY FEES	R	01/23/24 02/15/24	40939181	N
	5 01/2024 - UTILITY BILLING		182.45 4-09-8 -811-348	B W/S - ACCOUNTING,UTILITY FEES	R	01/23/24 02/15/24		N

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Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
		Item		Description	Amount	Charge Account	Acct Type	Enc Date	Date	Date	Invoice	Excl
02114	AVIDXCHANGE, INC.				Continued							
	24-00038	01/23/24	2024	- UTILITY BILLING	Continued							
	6	01/2024		- UTILITY BILLING	66.75	4-10-8 -821-182	B PARKING SVCE - ELECTRIC	R	02/09/24	02/15/24	40939181	N
					445.00							
				Vendor Total:	445.00							
02116	AVON ELECTRIC DOOR CO INC.											
	23-00486	04/27/23	20	remote garage door openers								
	1	20		remote garage door openers	210.00	3-01-1 -190-405	B PUBLIC B&G - POLICE STATION	R	04/27/23	02/15/24	3402	N
				Vendor Total:	210.00							
02618	BAILEYS PRINTING INC											
	23-01701	12/26/23		FD Apparel								
	1	FD Apparel			586.29	3-01-2 -200-421	B FIRE DEPT - UPKEEP APPARATUS	R	12/26/23	02/15/24	4060	N
				Vendor Total:	586.29							
02653	BANISCH ASSOCIATES INC.											
	24-00050	01/24/24	CT	APPOINTED MASTER 200 PARK								
	1	CT		APPOINTED MASTER 200 PARK	1,875.00	3-01-1 -115-510	B BUS.ADMIN--CONSULTANT SVCES.	R	01/24/24	02/15/24	P20-33790	N
				Vendor Total:	1,875.00							
04101	ELKS LODGE BPOE 1454											
	24-00007	01/22/24		Polling Place Rental								
	1	Polling Place Rental			400.00	3-01-1 -101-408	B ADM/EXEC. -- ELECTIONS	R	01/22/24	02/15/24		N
				Vendor Total:	400.00							
05249	CAMPBELL SUPPLY INC											
	23-01700	12/26/23		Rotator Bulbs for 1575								
	1	Rotator Bulbs for 1575			390.28	3-01-2 -200-421	B FIRE DEPT - UPKEEP APPARATUS	R	12/26/23	02/15/24	C101020738:01	N
				Vendor Total:	390.28							

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Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
13010	FACTS ON FILE															
23-01523	11/21/23 ACCESS VIDEO ON DEMAND RENEWAL															
1	ACCESS VIDEO ON DEMAND RENEWAL	1,959.22	3-01-7	-750-166		B	PUBLIC LIBRARY - SUBSCRIPTIONS	R	11/21/23	02/15/24		451043				N
Vendor Total:					1,959.22											
13012	FALKINBURGS TREE EXPERT CO LLC															
23-01621	12/13/23 2023 TREE REMOVALS					B										
2	2023 TREE REMOVALS	4,325.00	3-01-3	-320-414		B	SHADE TREE COMM.TREE MTN/PLNTG	R	12/13/23	02/15/24		1/23/24				N
3	2023 TREE REMOVALS	6,400.00	3-01-3	-320-414		B	SHADE TREE COMM.TREE MTN/PLNTG	R	12/13/23	02/15/24		01/30/24				N
					10,725.00											
Vendor Total:					10,725.00											
14718	FREEHOLD CARTAGE INC															
23-01636	12/13/23 DECEMBER BRUSH COLLECTION															
1	DECEMBER BRUSH COLLECTION	425.80	3-01-3	-300-558		B	ROAD REPAIR & MAINT - BRUSH REMOVAL	R	12/13/23	02/15/24		2023677				N
Vendor Total:					425.80											
14793	TOWNSHIP OF FREEHOLD															
23-00877	07/10/23 2023 IT SERVICES					B										
9	DEC 2023 IT SERVICES	2,052.33	3-01-7	-761-562		B	INTERLOCAL-INFO TECHNOLOGY MAINT-FR.TWP.	R	07/10/23	02/15/24		24-00081				N
Vendor Total:					2,052.33											
15677	GARDEN STATE MUNICIPAL JIF															
24-00196	02/11/24 25% INSURANCE INSTALL (1 OF 3)															
1	25% INSURANCE INSTALLLMENT	68,253.68	4-01-6	-603-724		B	GENERAL INSURANCE	R	02/11/24	02/15/24						N
2	25% INSURANCE INSTALLLMENT	42,143.43	4-01-6	-604-725		B	WORKERS COMP INSURANCE	R	02/11/24	02/15/24						N
3	25% INSURANCE INSTALLLMENT	9,801.82	4-01-7	-750-724		B	PUBLIC LIBRARY - INDIRECT COST INSURANCE	R	02/11/24	02/15/24						N
4	25% INSURANCE INSTALLLMENT	79,453.48	4-09-8	-800-724		B	W/S ADMIN.- INSURANCE/BOND	R	02/11/24	02/15/24						N
5	25% INSURANCE INSTALLLMENT	4,074.54	4-10-8	-800-724		B	PARKING ADMIN-INSURANCE	R	02/11/24	02/15/24						N
					203,726.95											
Vendor Total:					203,726.95											



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Vendor # Name	PO # PO Date Description	Contract PO Type	First Rcvd	chk/void	1099
Item Description	Amount Charge Account Acct Type Description	Stat/Chk	Enc Date Date	Date Invoice	Exc1
18611 VALLEY HEALTH MEDICAL GROUP					
24-00088 01/26/24 DRUG/ALCOHOL TESTING DECEMBER					
1 DRUG/ALCOHOL TESTING DECEMBER	188.00 3-01-6 -605-735 B EMPLOYEE GROUP INSURANCE-MISC.EXPENSES R 01/26/24 02/15/24 731522C5622 N				
Vendor Total:	188.00				
19670 HOME DEPOT HDCS					
23-01570 12/04/23 DECEMBER SUPPLIES					
1 SAKRETE,BLOCK, CAULK, LEVEL	864.10 3-01-3 -300-298 B ROAD REPAIR & MAINT - SUPPLIES R 12/04/23 02/15/24 2972151 N				
2 BOLTS, WASHERS, TRASH BAGS	178.31 3-09-8 -815-298 B WATER SERVICE -MISC. SUPPLIES R 12/04/23 02/15/24 9614480 N				
3 KEYLESS ENTRY	44.98 3-01-1 -190-406 B PUBLIC B&G - FIRE HOUSE R 12/04/23 02/15/24 8612921 N				
4 KEY HOLDER	5.97 3-01-2 -240-151 B POLICE DEPT - OFFICE SUPPLIES R 12/04/23 02/15/24 2512068 N				
5 TARPS	75.96 3-01-3 -300-298 B ROAD REPAIR & MAINT - SUPPLIES R 12/04/23 02/15/24 1972212 N				
6 REFRIGERATOR-LIBRARY	1,078.00 3-01-7 -750-298 B PUBLIC LIBRARY - FURNITURE & SUPPLIES R 12/04/23 02/15/24 4900512 N				
7 CAUTION BUCKET, SAKRETE	82.72 3-10-8 -800-151 B PARKING ADMIN - SUPPLIES R 12/04/23 02/15/24 8010053 N				
8 KEYS	23.82 3-01-1 -190-406 B PUBLIC B&G - FIRE HOUSE R 12/04/23 02/15/24 2022369 N				
9 MATS FOR LIBRARY	1,708.38 3-01-7 -750-298 B PUBLIC LIBRARY - FURNITURE & SUPPLIES R 12/04/23 02/15/24 6745965 N				
	4,062.24				
24-00044 01/23/24 JANUARY SUPPLIES					
1 CLEANOUT PLUG	2.17 4-01-1 -190-407 B PUBLIC B&G - BORO HALL R 01/23/24 02/15/24 2973212 N				
2 PVC CEMENT , FITTING, SANPAPER	17.79 4-01-1 -190-407 B PUBLIC B&G - BORO HALL R 01/23/24 02/15/24 4014170 N				
3 LIGHT BULBS, ANCHOR RING	112.94 4-01-1 -190-413 B PUBLIC B&G - DPW R 01/23/24 02/15/24 4014170 N				
4 DRAIN PIPE	128.00 4-01-1 -190-413 B PUBLIC B&G - DPW R 01/23/24 02/15/24 6010043 N				
	260.90				
Vendor Total:	4,323.14				
22564 ISLAND TECH SERVICES LLC					
23-01537 12/01/23 Cad Connectors/Video Licenses					
1 Cad Connectors/Video Licenses	14,196.00 3-01-2 -240-325 B POLICE DEPT - SERVICE CONTRACTS R 12/01/23 02/15/24 ITSJ56950 N				
Vendor Total:	14,196.00				



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Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
		Item	Description	Amount	Charge Account	Acct Type Description		Enc Date	Date	Date Invoice	Exc1
34120	NEIGHBORHOOD CONNECTIONS TO										
	24-00066	01/24/24	PATIENT ACCESS PROJECT PAYMENT								
		1	PATIENT ACCESS PROJECT PAYMENT	32,077.00	G-02-23-900-009	B GRANT FD-SNJ-INCLUSIVE HLTHY COMM 23/24	R	01/24/24	02/15/24	NOV 23	N
	24-00094	01/28/24	PATIENT ACCESS PROJECT SERVICE								
		1	PATIENT ACCESS PROJECT SERVICE	68,830.00	G-02-23-900-009	B GRANT FD-SNJ-INCLUSIVE HLTHY COMM 23/24	R	01/28/24	02/15/24	JANUARY 2024	N
	Vendor Total:			100,907.00							
34208	NEW JERSEY ADVANCE MEDIA										
	24-00123	02/02/24	JANUARY LEGAL ADS								
		1	AD 10818739 JAKES LAW	145.58	4-01-1 -101-314	B ADM/EXEC. PRINTING LEGAL NOTIC	R	02/02/24	02/15/24	1102876	N
		2	AD 10815707 PL BOARD	149.88	4-01-1 -160-151	B PLANNING BOARD - SUPPLIES	R	02/02/24	02/15/24	1102876	N
		3	AD 10815560 PL BOARD	135.26	4-01-1 -160-151	B PLANNING BOARD - SUPPLIES	R	02/02/24	02/15/24	1102876	N
				430.72							
	Vendor Total:			430.72							
34209	NJ FIRE EQUIPMENT CO										
	23-01355	10/19/23	Turnout Gear Sets								
		1	Turnout Gear Sets	11,427.35	3-01-2 -200-803	B FIRE DEPT - TURNOUT GEAR,BOTTLE	R	10/19/23	02/15/24	71543	N
	Vendor Total:			11,427.35							
34726	NJ DEPT OF HEALTH										
	24-00160	02/05/24	January Dog Report								
		1	January Dog Report	160.80	A-20-9 -900-501	B ANIMAL CONTROL-DUE STATE HEALTH	R	02/05/24	02/15/24		N
	Vendor Total:			160.80							
34732	NJ DCA										
	24-00069	01/24/24	STATE PERMIT FEES								
		1	STATE PERMIT FEES	3,024.00	3-01-9 -901-888	B G.L. MISC.-STATE TRAINING FEES	R	01/24/24	02/15/24		N
	Vendor Total:			3,024.00							



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Bill List By Vendor Id

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Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
40742	NICALI LLC	24-00027	01/23/24	JANAURY NEWSLETTERS									
	1 JANAURY NEWSLETTERS				315.00	G-02-9 -900-036	B CLEAN COMM O/E	R	01/23/24	02/15/24		10052358	N
24-00080	01/26/24 SIGNS FOR PARADE												
	1 SIGNS FOR PARADE				120.00	T-15-9 -900-514	B COMMUNITY EVENTS - MEMORIAL DAY PARADE	R	01/26/24	02/15/24		12019	N
24-00095	01/28/24 MCGAKIN AWARD APPAREL												
	1 MCGAKIN AWARD APPAREL				1,064.90	T-15-9 -900-548	B COMMUNITY EVENTS - MAYORS RECOGNITION	R	01/28/24	02/15/24		11598-6	N
	Vendor Total:				1,499.90								
44287	RASIEWICZ, EDWARD	23-01538	12/01/23	REFUND ROAD OPENING ESCROW									
	1 REFUND ROAD OPENING ESCROW				1,000.00	T-15-9 -900-513	B RESERVE FOR STREET OPENING DEPOSITS	R	12/01/23	02/15/24			N
	Vendor Total:				1,000.00								
46289	RUTGERS, THE STATE UNIVERSITY	24-00101	01/28/24	RECYCLING CLASSES R LITHGOW									
	1 RECYCLING CLASSES R LITHGOW				1,956.00	G-02-9 -900-038	B RECYCLING GRANT-O/E	R	01/28/24	02/15/24		127148	N
	Vendor Total:				1,956.00								
47537	SHI INTERNATIONAL CORP	24-00057	01/24/24	2024 WEBSITE MANAGEMENT									
	1 2024 WEBSITE MANAGEMENT				13,200.00	4-01-1 -115-510	B BUS.ADMIN--CONSULTANT SVCES.	R	01/24/24	02/15/24			N
	Vendor Total:				13,200.00								
48758	NJ DEP ENVIRONMENTAL REG.-	24-00179	02/10/24	WATER ALLOCATION PERMIT									
	1 WATER ALLOCATION PERMIT				8,725.00	4-09-8 -831-542	B WATER PLANT - STATE FEES	R	02/10/24	02/15/24		231968910	N
	Vendor Total:				8,725.00								

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Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099		
Item Description			Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
68091	ZAWASKI, TIMOTHY											
24-00161	02/05/24	Tim Zawaski-2024 Workboot Allo										
1	Tim Zawaski-2024 Workboot Allo		200.00	4-09-8 -800-208	B W/S ADMIN -- UNIFORMS	R	02/05/24	02/15/24				N
Vendor Total:			200.00									

Total Purchase Orders:	71	Total P.O. Line Items:	133	Total List Amount:	457,058.90	Total Void Amount:	0.00
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Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	3-01	57,233.80	0.00	57,233.80	0.00	0.00	57,233.80
W/S OPERATING	3-09	7,589.09	0.00	7,589.09	0.00	0.00	7,589.09
PARKING OPERATING	3-10	82.72	0.00	82.72	0.00	0.00	82.72
Year Total:		64,905.61	0.00	64,905.61	0.00	0.00	64,905.61
CURRENT FUND	4-01	159,339.59	0.00	159,339.59	0.00	0.00	159,339.59
W/S OPERATING	4-09	117,037.33	0.00	117,037.33	0.00	0.00	117,037.33
PARKING OPERATING	4-10	4,162.18	0.00	4,162.18	0.00	0.00	4,162.18
Year Total:		280,539.10	0.00	280,539.10	0.00	0.00	280,539.10
ANIMAL CONTROL TRUST	A-20	160.80	0.00	160.80	0.00	0.00	160.80
GRANT FUND	G-02	103,178.00	0.00	103,178.00	0.00	0.00	103,178.00
LAND USE TRUST	L-12	1,791.00	0.00	1,791.00	0.00	0.00	1,791.00
TRUST FUND	T-15	2,984.81	0.00	2,984.81	0.00	0.00	2,984.81
RECREATION TRUST	T-16	461.93	0.00	461.93	0.00	0.00	461.93
TAX TITLE LIEN PREMIUM TRUST	T-17	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
TAX TITLE LIEN TRUST	T-18	2,037.65	0.00	2,037.65	0.00	0.00	2,037.65
Year Total:		6,484.39	0.00	6,484.39	0.00	0.00	6,484.39
Total of All Funds:		457,058.90	0.00	457,058.90	0.00	0.00	457,058.90