

For Trustee(s) attending remotely:

Note: the virtual platform is ZOOM:

<https://us02web.zoom.us/j/86746998258?pwd=NkNNcjRFRjVkJTVRqRUV2dIY5N0NvQT09>

Freehold Public Library
Library Trustees Meeting Agenda
Freehold Borough Municipal Building (Library's temporary location)
30 Mechanic St

Thursday, March 9, 2023; 8:00 a.m.

Library's permanent address:
28½ East Main Street, Freehold, New Jersey
732-462-5135

1. Call to order.
2. Roll call: (Trustees): Jane Kaye (absent/excused), Maureen MacCutcheon, Branford Rogers, Elisha Carter, Annette Jordan, Jack Shea, Jenny Conger, Karen Ubada, Others: Kathy Mulholland (library director).
3. Opening Statement. *"Notice of this meeting as scheduled has been provided as published in the Trustee's 2023 meeting schedule, as posted at the library facility; shared on the library's public calendar, various social media, and monthly newsletter; municipal offices of the Borough of Freehold, and newspapers of record of the Borough of Freehold."* [N.J.S.A. 10:4-6 (1973)]
4. Reading and Approval of the minutes of the February 2023 meeting.

Motion to Approve by: _____ Seconded by: _____

5. Correspondence:
6. New business:
7. Purchase orders (subject to addition):

PO 23-00006-02	Baker & Taylor	Book order	19.31
PO 23-000171	Kathy Mulholland	NJLA membership	135.00

PO 23-00172	Evelyn Soto	NJLA & REFORMA membership	95.00
TOTAL:			249.31

Motion to Approve by: _____ Seconded by: _____

8. Old Business:

9. Director's Update:
DISCUSSION/FYI:

REPORTS:

- March's newsletter: <https://tinyurl.com/FPL-MAR2023>
- Library "door count" (recent dates to left on chart):
https://docs.google.com/spreadsheets/d/1ahdLE_vPc8t4VdwwYI0jrINvzpedZ8x6Zky4rMdEi04/edit?usp=sharing
- Door count February: 407 (Borough Hall location)
- Computer users February: 100 (Borough Hall location)
- Physical material check-outs ("circs") February: 147 (Borough Hall location)
- eBooks/downloadable audio via eLibraryNJ (Libby) February: 300
- eBooks via Axis360 February: 0
- Kanopy videos played January: 13
- Access Video On Demand videos February: 3
- Trustee training February: None reported

10. Renovation Project Update:

- [Link to Kathy's Renovation Project document's launchpage.](#)
- Schedule:
 - Interior demolition begun 2/6/2023. Removed/uninstalled: fixtures both lavs; basement partition walls; carpet from lower level; radiators; most wiring and fixtures; circulation desk; doors and some walls upstairs; shelving from children's room and future office area upstairs; boiler; ceilings in back areas of basement. Elevated basement lav floor excavated.
 - Completion: September? 2023 (projected 8 months)

11. Open to public discussion

12. Adjournment.

Motion to Adjourn by: _____ Seconded by: _____

Time: _____

Future meetings (2023):

April 13

May 11

June 8

July 13

August 10

September 14

October 12

November 9

December 14

Updated 3/6/2023

Agenda closed/published 3/6/2023 noon.

/km