

For Trustee(s) attending remotely:

Note: the virtual platform is ZOOM:

<https://us02web.zoom.us/j/86746998258?pwd=NkNNcjRFRjVkdTVRqRUV2dIY5N0NvQT09>

Freehold Public Library
Library Trustees Meeting Agenda
Freehold Borough Municipal Building (Library's temporary location)
30 Mechanic St

Thursday, October 12, 2023; 8:00 a.m.

Library's permanent address:
28½ East Main Street, Freehold, New Jersey
732-462-5135

1. Call to order.
2. Roll call: (Trustees): Elisha Carter, Jenny Conger, Jane Kaye, Maureen MacCutcheon, Jack Shea, Michael Faccone, Annette Jordan. Others: Kathy Mulholland (library director).
3. Opening Statement. *"Notice of this meeting as scheduled has been provided as published in the Trustee's 2023 meeting schedule, as posted at the library facility; shared on the library's public calendar, various social media, and monthly newsletter; municipal offices of the Borough of Freehold, and newspapers of record of the Borough of Freehold."* [N.J.S.A. 10:4-6 (1973)]
4. Renovation Project Update by Anthony Maltese from Abbington Engineering.
5. Reading and Approval of the minutes of the September 2023 meeting.

Motion to Approve by: _____ **Seconded by:** _____

6. Correspondence:
7. New business:
 - Furnishings for library: 7 staff lockers and 3 storage cabinets for lower level: \$8059.90 (delivered/installed) from Allstate Office interiors. Anticipating an estimate for conference room furnishings (table and six chairs).
 - Welcome Michael Faccone as Mayor's Alternate to Trustees.
8. Reopening Activities:
 - Open House (winter, in coordination with HPC)
9. Purchase orders (subject to addition):

PO 23-00006-09	Baker & Taylor	Book order	2606.85
R3-01349	Evelyn Soto	Eyeglass reimbursement	203.00
TOTAL:			\$

Motion to Approve by: _____ Seconded by: _____

10. Old Business:

- Vacancy - unexpired term of Branford Rogers

11. Director's Update:

DISCUSSION/FYI:

- Policy/procedures: Resource Management policy: revised draft presented at August meeting.

REPORTS:

- October's newsletter: <https://tinyurl.com/FPL-OCT2023>
- Library "door count" (recent dates to left on chart):
https://docs.google.com/spreadsheets/d/1ahdLE_vPc8t4VdwwYI0jrINvzpedZ8x6Zky4rMdEi04/edit?usp=sharing
- Door count September: 468 (Borough Hall location)
- Computer users September: 126 (Borough Hall location)
- Physical material check-outs ("circs") September: 168 (Borough Hall location)
- eBooks/downloadable audio via eLibraryNJ (Libby) September: 479; eBooks via Axis360 (Changing name to Boundless) September: 1
- Videos: Kanopy videos played September: 39; Access Video On Demand videos September: 1.
- Trustee training September: None reported

12. Other Renovation Project Update items not included in Architect's update.:

- Link to Kathy's Renovation Project document's launchpage.
- Kathy's observations:
 - Ramp/terrace substantially built; awaiting railings.
 - Drywall ceilings and walls installed in many areas.

13. Open to public discussion

14. Adjournment.

Motion to Adjourn by: _____ Seconded by: _____

Time: _____

Future meetings (2023):

November 9

December 14

Updated 10/5/2023

Agenda closed/published 10/5/2023 4:20 p.m.

/km