

For Trustee(s) attending remotely:

Note: the virtual platform is ZOOM:

<https://us02web.zoom.us/j/86746998258?pwd=NkNNcjRFRjVkJTVRqRUV2dlY5N0NvQT09>

Freehold Public Library
Library Trustees Meeting Agenda
Freehold Borough Municipal Building (Library's temporary location)
30 Mechanic St

Thursday, April 13, 2023; 8:00 a.m.

Library's permanent address:
28½ East Main Street, Freehold, New Jersey
732-462-5135

1. Call to order.
2. Roll call: (Trustees): Elisha Carter, Jenny Conger, Jane Kaye, Maureen MacCutcheon (absent/excused), Branford Rogers, Jack Shea, Karen Ubada, Annette Jordan. Others: Kathy Mulholland (library director).
3. Opening Statement. *"Notice of this meeting as scheduled has been provided as published in the Trustee's 2023 meeting schedule, as posted at the library facility; shared on the library's public calendar, various social media, and monthly newsletter; municipal offices of the Borough of Freehold, and newspapers of record of the Borough of Freehold."* [N.J.S.A. 10:4-6 (1973)]
4. Reading and Approval of the minutes of the March 2023 meeting. Link: <https://www.freeholdboroughnj.gov/government/meeting-documents/library-board-meetings/2023-library-board-of-trustees-meeting-documents/2023-minutes-library-board-of-trustees/891-03-09-2023-library-board-of-trustees-meeting-minutes/file>

Motion to Approve by: _____ Seconded by: _____

5. Correspondence:
6. New business:
 - August 5, 11:00 am - 5:00 pm time range. Library booth at Olde Freehold Day. Motion to have library staff work the event representing the library, as we have the last number of years. Due to the library being still in our temporary location, this won't affect our regular hours of operation (we're closed on Saturdays).

Motion to Approve by: _____ Seconded by: _____

- *New York Times* online: subscription directly with *New York Times*; similar experience to reading actual newspaper as opposed to searching articles via a database. Library cardholders may access directly via library's website, and set-up a user account with NYT online to save/bookmark and use interactive features.

Products:

- **NYTimes.com NEWS - Annual Cost \$2,891.20**
- NYTimes.com COOKING - \$2,080.00*
- NYTimes.com GAMES - \$2,080.00*
- NYT The ATHLETIC - \$1,000.00*
 - *purchase of the "add on" subscriptions will result in a savings on the NEWS product (basic subscription) ranging from \$312 to \$800).
 - 3% max price increases if 3 to 5 years contract.

7. Purchase orders (subject to addition):

PO 23-00006-03	Baker & Taylor	Book order	1044.70
PO 23-00267	Kathy Mulholland	Travel to Summer Reading Workshop	99.53
PO 23-00278	LibraryLinkNJ	Leadership Seminar-Evelyn	159.00
PO 23-00347	NJLA	Conference-Evelyn & Kathy	340.00
	Amazon	Book	15.99
TOTAL:			\$1659.22

Motion to Approve by: _____ Seconded by: _____

8. Old Business:

9. Director's Update:

DISCUSSION/FYI:

- Annual Survey ("State Aid Report") approved extension in the deadline; submitted 4/5/2023. Link to data submitted:
<https://drive.google.com/file/d/1TRGsSZRSTbif9rCqvjOWZbe-3cvUH3Vs/view?usp=sharing>

- Pajama Storytime event evening of 3/28/23 at Park Avenue School, in collaboration with Karen Krieger, School Media Specialist; with support from Freehold Borough Education Association. Approximately 16 children and their parent(s) participated.

REPORTS:

- April's newsletter: <https://tinyurl.com/FPL-APR2023>
- Library "door count" (recent dates to left on chart):
https://docs.google.com/spreadsheets/d/1ahdLE_vPc8t4VdwwYI0jrINvzpedZ8x6Zky4rMdEi04/edit?usp=sharing
- Door count March: 80 (Borough Hall location)
- Computer users March: 131 (Borough Hall location)
- Physical material check-outs ("circs") March: 171 (Borough Hall location)
- eBooks/downloadable audio via eLibraryNJ (Libby) March: 350; eBooks via Axis360 March: 0
- Videos: Kanopy videos played March: 4; Access Video On Demand videos March: 3
- Trustee training February: None reported

10. Renovation Project Update:

- [Link to Kathy's Renovation Project document's launchpage.](#)
- Schedule:
 - After a slow March, contractor back at site 4/3/2023. Basement floor (rear section) poured.
 - Interior demolition begun 2/6/2023
 - Completion: October? 2023 (projected 8 months)

11. Open to public discussion

12. Adjournment.

Motion to Adjourn by: _____ Seconded by: _____

Time: _____

Future meetings (2023):

May 11
June 8
July 13
August 10
September 14
October 12
November 9
December 14

Updated 4/10/2023

Agenda closed/published 4/10/2023 4:00pm

/km